



**LISLE TOWNSHIP  
DUPAGE COUNTY, ILLINOIS**

**MINUTES OF THE REGULAR MEETING December 8, 2021**

**CALL TO ORDER:** The Regular Meeting of the Board of Township Trustees was called to order by Supervisor Hewitt at 7:32 p.m. The board utilized the Zoom platform to remotely include attendees to the meeting. Following the meeting it will be available to the public via YouTube. Lisle Township residents were able to provide public comment via Google form on the internet prior to the meeting.

**Roll Call:**

**Physically Present:** Supervisor Diane Hewitt  
Trustee Autumn Geist  
Trustee Christy McGovern  
Trustee Jean Page  
Trustee Lisa Rose  
Clerk Debbie Pawlowicz  
Highway Commissioner Ed Young,  
Assessor John Trowbridge

**Others Physically Present:** Deputy Clerk/Finance Director Bill Green, Director Youth and Family Services Sarah Breithaupt

**Present Electronically:** William Breithaupt

**Pledge of Allegiance**

**Public Comments:** Bill Green expressed condolences to staff member Jim Berg at the passing of his mother.

**Approval of the October 13, 2021 and November 10, 2021 Minutes:**

**Trustee Rose made a motion to accept minutes of October 13, 2021.  
Motion was seconded by Trustee McGovern. Motion passed.**

**Trustee Rose made a motion to accept minutes of November 10, 2021.  
Motion was seconded by Trustee Page. Motion passed.**

**Approval of the budget process workshop schedule:**

Proposed Schedule:

- January 5 - 7:30pm: Public Budget Workshop
- January 12 Board Meeting: Discuss & Approve Tentative Budgets for public posting allow 7:15PM start for public comment
- Following January Board Meeting, minimum prior to Feb 9: for public posting allow 7:15PM start for public comment
  - o Post Tentative Budgets for a minimum 30-day public inspection of tentative budget
  - o Post notification of Budget Hearings, minimum 30 days prior to Hearings

- March 9, prior to Board Meeting: Budget Hearings
- March 9 Board Meeting: Adopt FY 23 Budget & Appropriation Ordinance

**Trustee Rose made a motion to adopt the workshop schedule.  
Motion was seconded by Trustee Page. Motion passed.**

**Levy History for the Township Fund:**

A ten-year levy timeline was shared. Trustee McGovern asked about the decrease from 2012-2013. Assessor Trowbridge explained the levy was reduced that year due to being deemed to have received extra revenue.

**Levy History for the Highway Fund:**

Highway Commissioner Young reported a 4.45% increase for this upcoming year. They have a need to replace two staff members. Highway Commissioner Young further explained that the General Road & Bridge Fund is listed as a Township tax, but the money goes to municipalities.

**Discussion of and Action on Estimated Tax Levy Resolution 2023-2, Town Fund and General Assistance:**

A meeting is scheduled for December 28<sup>th</sup> at 8:00 am. to vote on the tax levy resolution.

**Trustee Rose made a motion to approve the tax levy resolution.  
Motion was seconded by Trustee Page. Motion passed.**

**Discussion of and Action on Estimated Tax Levy Resolution 2023-2, Road District:**

**Trustee Rose made a motion to approve the Road District Tax Levy Resolution.  
Motion was seconded by Trustee McGovern. Motion passed.**

**Update on the Food Pantry:**

Charlie Biggins report shows that for November 2021, the Food Pantry has served 530 households; 1481 individuals; 178 households with children under the age of 18; 409 children under the age of 18; 127 households responding yes to receiving food stamps.

**Update on General Assistance and Emergency Assistance:**

For November 2021, there were 16 General Assistance Cases with \$9,354.75 being granted. Clothing totaled \$50.00; Food/Sundries totaled \$2,939.00; Rent totaled \$5,658.75. Further granted – Electric/Gas totaled \$82.00; Fuel totaled \$625.00; Liheap Applications totaled 31; Passport services saw 4 applications. Also noted were 189 Caseworker calls.

**Update from Family & Youth Counselor:**

Counseling and Career Counseling numbers for November, 2021 - General Counseling support was provided to 15; General/Career Support Contacts (Calls/Emails, etc.) totaled 52 while the Total clients served equaled 73. The Job Clubs facilitated 4; Job Landings Celebrated 3. The total attendance equaled 38.

Sarah Breithaupt is collaborating on youth substance abuse prevention; completed “Mental Health Matters” presentation; writing articles on the subject. Continued outreach through involvement in committee participation around the county and postings promoting services.

Trustee Geist asked if all those who have requested assistance have their needs met. Sarah reported they are.

**Reports of Elected Officials:**

**Trustee Geist-**

Giving Tuesday program will run through December 28<sup>th</sup> where 10% of purchases will be donated to the Township

**Trustee McGovern-**

Tutoring Tuesdays at the Lisle library from 5:00-6:00 pm. in Study Room A or B

**Trustee Rose-**

Working on the budget has been enlightening. She noted that any info would be appreciated.

**Supervisor Hewitt-**

The website is still being worked on.

**Highway Commissioner Ed Young-**

The last leaf pickup happened today. There were six pass through the community. Also, the new skin on the building is moving along. Bill Green mentioned the many phone calls of praise the township has received regarding the leaf pickup program.

**Assessor John Trowbridge-**

Condolences to his Senior Deputy who has lost his mother.

**Audit of Expenditures:**

**Motion by Trustee McGovern to go to audit of expenditures: seconded by Trustee Rose**

**Motion Passed**

The following total expenditures in each fund were reviewed:

Town Fund	\$ 40,230.04
General Assistance Fund	\$ 6,740.50
Road & Bridge Fund	\$ 81,009.66

**Motion by Trustee McGovern to approve the audit of expenditures: seconded by Trustee Geist.**

**Motion Passed**

**Executive Session:** None

**Adjournment:**

**Motion to adjourn was made by Trustee Page: seconded by Trustee McGovern. Motion Passed**

Respectfully Submitted,

Debbie Pawlowicz  
Township Clerk