



**LISLE TOWNSHIP
DUPAGE COUNTY, ILLINOIS**

MINUTES OF THE SPECIAL MEETING August 25, 2021

CALL TO ORDER: The Special Meeting of the Board of Township Trustees was called to order by Supervisor Hewitt at 6:00 p.m.

Roll Call:

Physically Present: Supervisor Diane Hewitt
Trustee Autumn Geist
Trustee Christy McGovern
Trustee Jean Page
Trustee Lisa Rose
Clerk Debbie Pawlowicz
Assessor John Trowbridge

Absent: Highway Commissioner Ed Young

Others Physically Present: Director of Finance Bill Green, Mark Spieglan, Claire Goldenberg, Ursula Urzua

Overview of Services:

Supervisor Hewitt spoke of the positive impact our employee's education and experience has on our Township. She also listed her thoughts regarding opportunity areas for greater improvement. She noted the desire to "do more for less"; expanded volunteer programs; efficiencies in and expansion of the Food Pantry; looking towards emulating other townships with completely volunteer support; cross training; better promotion of the Township.

The Trustees added their thoughts: Creating a digital or print township newsletter; hosting a township open house; student tutoring program; disaster plan, insurance clinic; expanded volunteer program for the garden; building more meeting space; more focus on senior services. It was also mentioned that there was a newsletter previously that diminished through the years; care should be taken not to duplicate what other entities are providing.

Public Comments:

Mark Spieglan asked what the population of the township is. It was noted that the population is 110,000. Claire Goldenberg spoke to needing security against computer hackers and asked if the township has a breakdown of the demographics of the community. Ursula Urzua works at College of DuPage and said that they look to partner with low-income students for tutoring.

Four Year Goals:

Three years out was discussed.

Year One: Work on infrastructure of the Township. Creating committees by September 8th meeting.

Year Two: Creating more space. Constructing a one story building across from the parking lot to house 100 people focusing on senior needs. Adding a greenhouse to the garden. Finance Director Bill Green informed the group that the Friends of Lisle Township may be a good source of needed revenue for this project.

Year Three: Functioning better and more efficient and increasing services such as adding marriage licenses.

Grant Preferences and Options:

Supervisor Hewitt stated the HUD through DuPage County is offering grants from \$100,000-\$600,000. The applications are due in two days. Many request options were discussed.

Trustee Rose made the motion to create a letter of intent for three projects; Solar panels; a Senior/Youth Service building; a street connecting the Assessor's office to the Township Complex. Motion was seconded by Trustee McGovern.

Motion unanimously passed.

New Employee Description:

Supervisor Hewitt expressed the need for two new positions. One as a Supervisor Executive Assistant and grant writer; the other for Senior Services.

Trustee Rose made the motion to hire a part time Supervisor Executive Assistant/Grant Writer and a Senior Service Liaison for up to 15 hours a week each at a rate of up to \$25/hour. Motion was seconded by Trustee Geist.

Motion unanimously passed.

Adjournment:

Motion to adjourn was made by Trustee Page.

Motion was second by Trustee Rose.

Motion unanimously passed.

The meeting adjourned at 8:20 p.m.

Respectfully Submitted,

Debbie Pawlowicz
Township Clerk