

**LISLE TOWNSHIP  
DUPAGE COUNTY, ILLINOIS**

**MINUTES OF THE REGULAR MEETING OF SEPTEMBER 9, 2020**

CALL TO ORDER: The Regular Meeting of the Board of Township Trustees was called to order by Supervisor Mullen at 7:30 p.m. It should be noted that because of the COVID 19 Pandemic and the State of Emergency declared by Illinois Governor JB Pritzker this meeting was held both on person and virtually. Those physically present were at the Lisle Township boardroom at 4711 Indiana Avenue, Lisle, Illinois. The board interacted utilizing the Zoom platform to conduct the meeting. The meeting was streamed for the public via YouTube. Lisle Township residents were able to provide public comment via Google form on the internet.

**Roll Call:**

Physically Present:

Supervisor Mary Jo Mullen

Assessor John Trowbridge

Trustee Sean Allen

Trustee Anthony Signorella

Present Electronically:

Highway Commissioner Ed Young

Trustee Michael Riedy

Trustee Kathy Chatman

Clerk Robert Klaeren

Absent: None

Others Present:

Bill Green

Jim Vondran

Jordan Durrett

David Roth

**Public Comments:**

The supervisor explained that public comment was made available via a Google Form.

No comments were submitted.

**Establish Consent Agenda:**

Trustee Riedy made the motion to establish a consent agenda: Motion was seconded by Trustee Signorella.

Roll Call Vote:

Ayes: Riedy, Chatman, Allen, Signorella, Mullen

Nays: None

Absent: None

Motion Passed

Items on the Consent Agenda:

- a. Approval of the July 29, 2020 Special Meeting Minutes:
- b. Approval of the August 11, 2020 Special Meeting Minutes:
- c. Approval of the August 12, 2020 Regular Meeting Minutes:
- d. Approval of the July 29, 2020 Executive Session Minutes:
- e. Approval of the August 11, 2020 Executive Session Minutes:
- f. Approval of the Intergovernmental Agreement with DuPage County on CARES Act funding.

**Adopt the Consent Agenda:**

Trustee Allen made the motion to accept the consent agenda: Motion was seconded by Trustee Signorella.

Roll Call Vote:

Ayes: Riedy, Chatman, Allen, Signorella, Mullen

Nays: None

Absent: None

Motion Passed

**Discussion of and Potential Action on Salaries of Elected Officials for 2021-2025 Term:**

The supervisor noted that she had provided several documents for the board to consider. these documents included a comparison of DuPage county township officials salary as well has her preliminary recommendation for salaries as a starting point for any discussion.

Trustee Signorella noted that the information was helpful to review the item.

The board briefly discussed salaries but no action was taken.

**Discussion of and Potential Action on Joining the Metropolitan Township Association:**

The supervisor referred to the email she had sent the board regarding the costs and benefits of joining this organization as was discussed in the August meeting. The board noted that while TOI had a solid curriculum and provided other benefits it was not as focused on the needs of suburban townships. The supervisor noted the cost to join the organization would be \$2,200.00 and that seven of the nine DuPage townships had already joined.

The board continued to discuss the issue coming to the conclusion that the residents of Lisle Township would be better served by the township joining this more locally focused organization as well as remaining members of TOI.

Trustee Riedy made the motion for Lisle Township to join the Metropolitan Township Association.: Motion was seconded by Trustee Signorella.

Roll Call Vote:

Ayes: Riedy, Chatman, Allen, Signorella, Mullen

Nays: None

Absent: None

Motion Passed

**Discussion of and Potential Action To Approve the Proposal on a Mental Health Study:**

The supervisor referred to the document in the boards packet from the DuPage Federation on Human Services Reform. She also introduced the two representatives of the organization who were present electronically. Supervisor Mullen politely reminded the board that it had agreed to have her look into a study on the topic while reviewing the subject of a township mental health board in July.

Mr Durrett and Mr. Roth spoke regarding their organization, its methodology and its specific proposals for a Lisle Township study.

The board discussed the issue with itself as well as Mr. Durrett and Mr. Roth. This discussion focused on the benefits of the study and the suggested methodologies.

Supervisor Mullen made the motion to approve the mental health study outlined in Appendix 1.1: Funding Option #1 for \$25,000.00. Trustee Allen seconded the motion.

Roll Call Vote:

Ayes: Riedy, Chatman, Allen, Signorella, Mullen

Nays: None

Absent: None

Motion Passed



**Discussion of and Potential Action on Election Day Holiday:**

The supervisor explained that the State of Illinois has declared Election Day as a holiday and that she was advised by the township's counsel a policy was needed to pay the staff for the mandated time off.

Trustee Allen made the motion to adopt the Election Day Holiday 2020 Policy; the Motion was seconded by Trustee Signorella.

Roll Call Vote:

Ayes: Riedy, Chatman, Allen, Signorella, Mullen

Nays: None

Absent: None

Motion Passed

**Discussion of and Potential Action on Managed Print Contract:**

Supervisor Mullen presented the two proposals which were in the board's packet; one from Impact Networking, and one from Green Office.

The board discussed the needs of the staff regarding printers, being particularly cognizant of the requirements for residents private information handled by staff to remain secure. The board reviewed specific situational needs with the supervisor and staff in attendance.

Following the needs review, the board turned to the specifics of the two proposals.

Trustee Signorella made a motion to authorize the supervisor to negotiate with Impact regarding a managed printing contract; the Motion was seconded by Trustee Chatman.

Roll Call Vote:

Ayes: Riedy, Chatman, Allen, Signorella, Mullen

Nays: None

Absent: None

Motion Passed

**Discussion of Township Insurance Contract Process:**

The supervisor advised the board that the township had been approached by an insurance agent regarding its liability insurance. The supervisor discussed how the board had just gone through an exhaustive process a few years ago when it selected its current vendor. She also noted that a new board will be in place next year and that given the long-term commitment of a new contract, it might be more proper to let the new occupants of office make a long-term decision.

The board and supervisor discussed the rigors of the discovery process required. It was also noted that the current insurance agency had provided a number of trainings and evaluations of conditions on the property which have resulted in cost savings for the township.

No formal action was taken, but the consensus of the board was that unless a meaningful savings was realized, its preference was to remain with its current agency. This was primarily due to the fact that the cost to properly go through the process would likely be greater than the amount saved in the contract price.

### **Reports of Elected Officials:**

**Assessor Trowbridge:** No Report

**Highway Commissioner Young:**

- All summer projects are complete and went well with few exceptions.
- The highway department's healthcare renewal will be at a decreased cost of 3% for the next period.
- The Village of Lisle has approached the highway department regarding a joint fueling station on the township's property. Mr. Young noted that there may be some advantage to investigating this given the age of his underground tanks.

**Supervisor Mullen:**

- Senior Trustee Reidy is now the fourth signature on the townships checking accounts due to Trustee Tams resignation.
- The townships annual audit has been submitted to the state.
- The waste hauling transition and sticker pay back program are now complete.
- The senior meal distribution discussed in last month's meeting will be distributed on September 18th.
- Flu Shots will be distributed at the township offices on October 7th.
- The TRIAD will be providing vehicle inspections but in a different form due to the pandemic. The inspections will be done at Craig's Amoco on the corner of 53 and Warrenville Road.
- Healthy, Wealthy and Wise is still happening although in an alternative format.
- The TRIAD also held a car BINGO which was successful and another will be held in October.

**Other Business:** None

### **Audit of Expenditures:**

A motion was made by Trustee Allen to go to audit of expenditures it was seconded by Trustee Signorella.

Roll Call Vote:

Ayes: Riedy, Chatman, Allen, Signorella, Mullen

Nays: None

Absent: None

The motion passed.

The following total expenditures in each fund were reviewed:

Town Fund	\$ 47,500.35
General Assistance Fund	\$ 8,650.58
Road & Bridge Fund	\$ 99,290.16

**Audit of Expenditures (Continued):**

A motion was made by Trustee Allen to approve the audit of the expenditures; it was seconded by Trustee Signorella.

Roll Call Vote:

Ayes: Riedy, Chatman, Allen, Signorella, Mullen

Nays: None

Absent: None

Motion Passed

**Executive Session:** None

**Adjournment:**

A motion to adjourn was made by Trustee Chatman; it was seconded by Trustee Signorella. Voice vote, all present in favor, motion passed. The meeting adjourned

Respectfully Submitted,



Robert Klaeren  
Township Clerk

