

**LISLE TOWNSHIP
DUPAGE COUNTY, ILLINOIS**

MINUTES OF THE REGULAR MEETING OF DECEMBER 12, 2012

CALL TO ORDER: The Regular Meeting of the Board of Township Trustees was called to order by Supervisor Tarulis at 7:30 p.m., at the Lisle Township office, 4711 Indiana Avenue, Lisle, IL.

Roll Call:

Physically Present:

Supervisor Richard Tarulis
Assessor John Trowbridge
Highway Commissioner Charles Clarke
Clerk Robert Klaeren
Trustee Patti Voras
Trustee Michael Tams
Trustee Michael Riedy

Present Electronically:

None

Absent:

Trustee Vito Modica

Others Present:

Mark Shirky
Alice Wilson
Bill Green
Lois Biggins
Mike Loftus
Sharon Connell
Ed Young
Soo Chang
Daniel Sullivan
Anna B. Simion
Michael J. Costello
Jim Vondran

Public Comments: None.

Approval of November 14, 2012 Regular Meeting Minutes;

Motion by Trustee Tams to approve the minutes of the November 14, 2012 regular Township Board meeting. Second by Trustee Voras. Voice vote, Ayes: Voras, Tams, Riedy, Tarulis, motion passed.

Staff Reports: Lois Biggins

Lois introduced herself as the Food Pantry Director. She is responsible for the day to day operations of the food pantry; which encompasses everything from organizing and “manning” food drives to supervising the volunteers who prepare the food for distribution.

This year the food pantry has held 22 food drives by partnering with community organizations and corporate partners. Mrs. Biggins is currently planning another food drive this time with Walgreens as its partner.

Mrs. Biggins then detailed many of the food pantry's metrics which are listed below.

Food Pantry numbers:

Average number of once a month users 128 families.

Average number of three times a week 478 families per month.

2012 Holiday Programs:

The Thanksgiving Holiday Program distributed 40 gift certificates for pizza dinners, 50 complete turkey dinners and 60 turkeys.

Eighty-one families with young children participated in the Holiday Gift Program and sponsors were found for all of the needy families who signed up to receive gifts. In fact, earlier that day sponsors for the last four families were found.

Approval of Levy: Town and General Assistance

Supervisor Tarulis presented a one year reduction in the Levy for the Town Fund and General Assistance Fund to a total of \$500,000.00, Supervisor Tarulis said this one time reduction was possible due to the sale of real estate, the delay of building maintenance projects and the decision not to replace the Township Assessor's building in the near term.

Following the Supervisor's presentation of his position, the Board, including Trustees Voras, Tams, and Riedy as well as Assessor Trowbridge expressed concerns regarding the adequacy of the amount of money that would be left in reserve. These concerns were based in the recent increase of property tax delinquencies, possible unfunded mandates by Springfield, and the tenuous state of the economy.

The Supervisor restated his confidence that the more than six month of reserve that would be left after implementing his plan was adequate. The Board then again expressed concern that should there be a large unanticipated expense that the township may not have sufficient funds to cover the needs of its residents. Mr. Tams specifically expressed his concern over deficit spending should the township be caught without sufficient reserves.

The idea of reducing the amount of the levy only by the amount realized by the sale of the Sleight Street property was discussed and dismissed by the board.

In an effort to bridge the gap and forge a compromise, Trustee Voras motioned that the levy should be one-half of last year's levy. Lacking a second for the Motion, Trustee Voras then withdrew her motion.

The discussion then began to center on the idea of cutting the levy to 50% of last year's amount. Trustees Tams and Riedy both began to inquire about how much would be left in reserve if the levy were cut in half, as Trustee Voras suggested. It was then determined by the Board that if the levy was cut from last year's amount, from \$2,302,840.00 to \$1,151,420.00, the amount of money in reserve would be adequate to meet the needs of the Township should an unanticipated event occur.

Motion to approve the levy for the Town and General Assistance Funds of \$1,151,420.00 was made by Trustee Voras.

Second: Trustee Riedy

Roll Call Vote:

Ayes: Voras, Tams, Riedy, Tarulis,

Nays: None

Absent: Modica

Discussion and Approval of 2013 Holiday Schedule

Supervisor Tarulis indicated that the number of holidays the township staff has is generous when compared to private companies. He then asked for the board to approve the holiday schedule.

Motion to approve Holiday Schedule as presented: Trustee Tams

Seconded: Trustee Voras

Vote: Unanimous approval

Approval of Board Meetings Schedule for 2013

January 9, 2013
February 13, 2013
March 13, 2013
April 16, 2013 Annual Town Meeting
May 8, 2013
June 12, 2013
July 10, 2013
August 14, 2013
September 11, 2013
October 9, 2013
November 13, 2013
December 11, 2013

Motion to approve Board Meeting Schedule as presented: Voras

Seconded: Tams

Vote: Unanimous

Report of Elected Officials:

Assessor Trowbridge: None

Highway Commissioner Clarke:

The Highway Commissioner stated that all of the highway department's trucks were ready for plowing and the new sugar beet pre-spray.

Supervisor Tarulis:

Supervisor Tarulis highlighted some of the previous month's activities.

- The Township's longstanding ethics ordinance was passed out to staff and was also in the board's packet this month and he urged all to review it.
- The Supervisor and senior staff continue to review the township's vendors and shop for improved value to the township and its taxpayers.
- The phone system is being reviewed and may be replaced at no cost to taxpayers.

Other Business:

None

Audit of Expenditures:

Motion by trustee Voras to audit expenditures. Second by Trustee Tams. Voice vote: all Ayes.

The following total expenditures in each fund were reviewed:

Town Fund \$273,916.76

General Assistance Fund \$9,880.53

Road & Bridge Fund \$107,951.29

Note: \$230,000.00 in Town Fund is not an expense, but a transfer of funds from one asset account to another.

Motion by Trustee Tams to approve the audit of the expenditures. Second by Trustee Voras.

Roll Call Vote:

Ayes: Voras, Tams, Riedy, Tarulis,

Nays: None

Absent: Modica, (Motion Passed.)

8. Adjournment: Motion to adjourn by Trustee Riedy, second by Trustee Voras. Voice vote, all in favor, motion passed. The meeting adjourned at 9:07 p.m.

Respectfully Submitted,



Robert Klaeren
Township Clerk

**** Next regular meeting Wednesday, January 9, 2013, at the Lisle Township office ****