

**LISLE TOWNSHIP
DUPAGE COUNTY, ILLINOIS**

MINUTES OF THE REGULAR MEETING OF DECEMBER 13, 2017

CALL TO ORDER: The Regular Meeting of the Board of Township Trustees was called to order by Supervisor Mullen at 7:30 p.m. at the Lisle Township office, 4711 Indiana Avenue, Lisle, IL.

Roll Call:

Physically Present:

Supervisor Mary Jo Mullen
Highway Commissioner Ed Young
Trustee Michael Tams
Trustee Michael Riedy
Trustee Kathy Chatman
Trustee Sean Allen
Clerk Robert Klaeren

Present Electronically: None

Absent: Assessor John Trowbridge

<u>Others Present:</u> Jim Vondran	Arlene Kendorski	Bill Green	Paula Garcia
Theresa Sullivan	Donna Schreiber	Rick Tarulis	Dave Reynolds
Kurt Asprooth			

Public Comments: None

Approval of the November 8, 2017 Regular Meeting Minutes:

Trustee Tams motioned for the approval of the minutes from the November 8th regular board meeting. Trustee Riedy seconded the motion.

Motion was approved by unanimous voice vote.

Discussion of and Potential Action Regarding Method of Accounting:

The supervisor noted that this was to follow up previous discussions regarding changing to an accrual method of accounting and appraising assets. She received pricing from two firms for appraising the township's assets, the estimates were seven and fifteen thousand dollars for the first year. Then approximately \$250.00 per year to review any changes to assets.

Discussion of and Potential Action Regarding Method of Accounting (continued):

Trustee Tams made the motion to begin the process of moving to an accrual method of accounting in 2018 to be ready to fully implement this method in 2019. The motion was seconded by Trustee Chatman.

Roll Call Vote:

Ayes: Tams, Riedy, Chatman, Allen, Mullen,

Nays: None

Absent: None

Motion Passed

Discussion of and Potential Action on Amended Budget for 2017, Ordinance 2017-2:

Trustee Tams made the motion to approve the amended budget for 2017, ordinance 2017-2. Trustee Riedy seconded the motion.

The supervisor described some small line item changes from the earlier draft.

Roll Call Vote:

Ayes: Tams, Riedy, Chatman, Allen, Mullen,

Nays: None

Absent: None

Motion Passed

Discussion of and Potential Action on Road District Budget Line Item Transfers:

Trustee Tams made the motion to approve the Line Item transfers to the road district budget. Trustee Riedy seconded the motion.

The highway commissioner described the line item changes which involved items such as; law enforcement, culverts, legal, utilities, and spare parts for aging leaf loaders/sweepers.

Roll Call Vote:

Ayes: Tams, Riedy, Chatman, Allen, Mullen,

Nays: None

Absent: None

Motion Passed

Discussion of and Potential Action on Budget for 2018, Town fund and General Assistance, Ordinance 2017-3:

Trustee Tams made the motion to approve the budget for 2018, Ordinance 2017-3. Trustee Riedy seconded the motion.

The supervisor noted that the board had discussed the budget prior to its posting and at its budget workshop meeting. She then asked if there were further questions or comments. Hearing none, she asked for a roll call vote on the motion.

Roll Call Vote:

Ayes: Tams, Riedy, Chatman, Allen, Mullen,

Nays: None

Absent: None

Motion Passed

Discussion of and Potential Action on Budget for 2018, Road District:

Trustee Riedy made the motion to approve the amended budget for 2018, for the Lisle Township Road District. Trustee Allen seconded the motion.

Trustee Chatman asked if the building of the new school in the Meadows subdivision would affect this budget. The highway commissioner said that he expected this would not have an impact on this year's budget.

Roll Call Vote:

Ayes: Tams, Riedy, Chatman, Allen, Mullen,

Nays: None

Absent: None

Motion Passed

Discussion of and Potential Action on Tax Levy Town Fund and General Assistance, Ordinance 2017-4:

Trustee Riedy made the motion to approve the tax levy for the Town Fund and General Assistance, Ordinance 2017-4. Trustee Allen seconded the motion.

There was no further discussion on this issue

Roll Call Vote:

Ayes: Tams, Riedy, Chatman, Allen, Mullen,

Nays: None

Absent: None

Motion Passed

Discussion of and Potential Action on 2018 Levy, Road District, Ordinance No. Levy-2017:

Trustee Tams made the motion to approve the Road District levy for 2018; Ordinance Levy-2017. Trustee Riedy seconded the motion.

Roll Call Vote:

Ayes: Tams, Riedy, Chatman, Allen, Mullen,

Nays: None

Absent: None

Motion Passed

Discussion and Possible Action on 2018 Board Meetings Schedule and Holiday Schedules for Supervisor's, Assessor's, and Highway Department offices:

The Supervisor noted that the schedule for board meetings is the same as it has traditionally been, the second Wednesday of each month. She then noted that there was a request to move the July meeting to the third Wednesday. Trustee Riedy noted that this change would also work well for his schedule.

Trustee Riedy made the motion to approve the board meeting schedule and holiday schedules for the road district, supervisor's and assessor's offices . Second by Trustee Tams. Voice vote, all in favor, motion passed.

Discussion and Potential Action on PACE Local Share Agreement:

Trustee Riedy made a motion to approve the PACE Local Ride Share Agreement. Second by Trustee Chatman.

Roll Call Vote:

Ayes: Tams, Chatman, Riedy, Allen, Mullen,

Nays: None

Absent: None

Motion Passed

Discussion and Potential Action on Ratifying Lease and Moving Contract for Assessor's Office:

This action is necessary to complete the action of the assessor's office move to a new location.

Trustee Tams made the motion to approve the lease and pay the moving contractors. Trustee Riedy seconded.

Roll Call Vote:

Ayes: Tams, Chatman, Riedy, Allen, Mullen,

Nays: None

Absent: None

Motion Passed

Discussion and Potential Action on Policy Regarding Spending Authority, Ordinance 2017-5:

Trustee Tams made a motion to adapt Ordinance 2017-5. The motion was seconded by Trustee Riedy.

The supervisor noted that this discussion came out during the budget workshop and that the supervisor and assessor would be guided by the policies.

Trustee Chatman asked if the \$20,000.00 was customary. The township attorney answered that \$20,000.00 was the cap of where you want to go. Trustee Chatman expressed some concern with the amount and asked if the amount could be reviewed in twelve months.

Roll Call Vote:

Ayes: Tams, Riedy, Chatman, Allen, Mullen,

Nays: None

Absent: None

Motion Passed

Discussion of and Potential Action Sexual Harassment Policy, Resolution 2017-5:

Trustee Tams made the motion to approve the sexual harassment policy, Resolution 2017-5. Trustee Riedy seconded the motion.

A brief discussion followed, then the motion was called for vote.

Roll Call Vote:

Ayes: Tams, Riedy, Chatman, Allen, Mullen,

Nays: None

Absent: None

Motion Passed

4721 Indiana Building Update:

The supervisor went through the new information regarding the options for this building. The discussion went through several scenarios to move forward.

This agenda item should be discussed at length next month when the agenda will be a bit lighter so the board can focus on determining a path forward.

No Action was taken.

Reports of Elected Officials:

Assessor Trowbridge: No report

Highway Commissioner Young:

Leaf pickup was extended for two additional weeks because of the mild weather. The Highway Department has now been out salting the roads, three times since the weather turned rougher a week or so ago.

Supervisor Mullen:

After the November board meeting there was the Youth in Crisis meeting between many local organizations, schools and police departments. A second meeting is scheduled for later in the week.

Other Business: None

Audit of Expenditures:

Motion by Trustee Allen to audit expenditures, Second by Trustee Chatman. Voice vote, all in favor, motion passed.

The following total expenditures in each fund were reviewed:

Town Fund	\$ 114,229.06
General Assistance Fund	\$ 8,735.74
Road & Bridge Fund	\$ 211,295.78

Motion by Trustee Allen to approve the audit of the expenditures. Seconded by Trustee Chatman.

Roll Call Vote:

Ayes: Tams, Riedy, Chatman, Allen, Mullen,

Nays: None

Absent: None

Motion Passed

Executive Session: None

Adjournment:

Motion to adjourn was made by Trustee Riedy; it was second by Trustee Chatman. Voice vote, all present in favor, motion passed. The meeting adjourned at 8:27 p.m.

Respectfully Submitted,



Robert Klaeren
Township Clerk