

Tips for updating QuickBooks L

You can export a report, change certain format

QuickBooks will update and keep these changes

- 1 Renamed report titles
- 2 Font, Fill, and Number formatting
(in row & column headers only)
- 3 Resized columns
- 4 Renamed column & row headers
- 5 Inserted rows & columns
You must enter text or a formula in the row to preserve it.
- 6 New Excel formulas
The updated report must contain the row associated with y
- 7 Inserted text
Make your new text always appear next to a particular row
the text as a formula (e.g. ="inserted text")

QuickBooks will NOT support these changes:

- Font formatting in r
- Inserted rows that a
- Moved data cells

Desktop report in Excel

...ing or add new formulas, and then update it with new QuickBooks data

is:

	A	B	C	D	E	F	G	H
1						My Company P&L		
2						Profit & Loss		
3						July through August 2012		
4							07/16/12	Aug 16
5						Ordinary Income/Expense		
6						MONEY IN (aka Income)		
7						40100 - Construction Income		
8						40110 - Design Income	3,054.02	3,900.00
9						40199 - Less Discounts given	0.00	-48.35
10						Total 40100 - Construction Income	3,054.02	3,751.65
11						40500 - Reimbursement Income		
12						40520 - Permit Reimbursement Income	0.00	487.00
13						Total 40500 - Reimbursement Income	0.00	487.00
14						Total Income	3,054.02	29,197.65
15						* Labor Income less Design Income	3,054.02	13,227.00
16						Cost of Goods Sold		

your formula

r by entering

non-header cells*
are left empty

- Renamed date columns
- Deleted columns
- Sorted columns

- Inserted columns in between QuickBooks row headers

- User-defined supported in updated to t

a.

I	J
TOTAL	
6,954.02	
-48.35	*
6,905.67	
487.00	
487.00	
46,343.45	
21,596.71	Labor Diff

7

formulas may not be collapsed reports when the same excel sheet

Lisle Township Employee Earnings Summary

January through December 2017

Employee	<u>10-1101 Supervisor</u>	<u>10-1102 Clerk</u>	<u>10-1103 Assessor</u>	<u>10-1104 Highway Comm</u>
Anthony J Pacilli	0.00	0.00	0.00	0.00
Bradley T Pich	0.00	0.00	0.00	0.00
Chris L Reeder	0.00	0.00	0.00	0.00
Edward Young	0.00	0.00	0.00	93,336.00
James J Berg	0.00	0.00	0.00	0.00
John D Trowbridge II	0.00	0.00	111,536.00	0.00
John J Quinn	0.00	0.00	0.00	0.00
Katherine S Connell	0.00	0.00	0.00	0.00
Laura J Pantaleo	0.00	0.00	0.00	0.00
Mark A Granato	0.00	0.00	0.00	0.00
Martin Srail.	0.00	0.00	0.00	0.00
Michael J Dow	0.00	0.00	0.00	0.00
Steven M Arling	0.00	0.00	0.00	0.00
William F Green	0.00	0.00	0.00	0.00
William H Liszka	0.00	0.00	0.00	0.00
TOTAL	<u>0.00</u>	<u>0.00</u>	<u>111,536.00</u>	<u>93,336.00</u>

Lisle Township Employee Earnings Summary

January through December 2017

Employee	<u>10-1105 Trustees</u>	<u>30-5000 Salary</u>	<u>10-1106 Treasurer</u>	<u>10-1400 Holiday</u>
Anthony J Pacilli	0.00	0.00	0.00	3,852.41
Bradley T Pich	0.00	0.00	0.00	0.00
Chris L Reeder	0.00	0.00	0.00	0.00
Edward Young	0.00	0.00	0.00	0.00
James J Berg	0.00	0.00	0.00	3,262.50
John D Trowbridge II	0.00	0.00	0.00	0.00
John J Quinn	0.00	0.00	0.00	0.00
Katherine S Connell	0.00	56,277.89	0.00	0.00
Laura J Pantaleo	0.00	0.00	0.00	0.00
Mark A Granato	0.00	0.00	0.00	0.00
Martin Srail.	0.00	0.00	0.00	0.00
Michael J Dow	0.00	0.00	0.00	0.00
Steven M Arling	0.00	0.00	0.00	5,270.03
William F Green	0.00	0.00	0.00	0.00
William H Liszka	0.00	0.00	0.00	0.00
TOTAL	<u>0.00</u>	<u>56,277.89</u>	<u>0.00</u>	<u>12,384.94</u>

Lisle Township Employee Earnings Summary

January through December 2017

Employee	<u>10-1400 Hourly</u>	<u>10-1400 Personal</u>	<u>10-1640 Holiday</u>	<u>10-1640 Hourly</u>
Anthony J Pacilli	69,805.61	598.84	0.00	0.00
Bradley T Pich	0.00	0.00	0.00	0.00
Chris L Reeder	0.00	0.00	0.00	0.00
Edward Young	0.00	0.00	0.00	0.00
James J Berg	73,779.93	0.00	0.00	0.00
John D Trowbridge II	0.00	0.00	0.00	0.00
John J Quinn	0.00	0.00	0.00	0.00
Katherine S Connell	0.00	0.00	0.00	0.00
Laura J Pantaleo	0.00	0.00	2,480.38	42,151.57
Mark A Granato	0.00	0.00	0.00	0.00
Martin Srail.	0.00	0.00	0.00	0.00
Michael J Dow	0.00	0.00	0.00	0.00
Steven M Arling	94,132.60	906.04	0.00	0.00
William F Green	0.00	0.00	2,737.51	45,673.08
William H Liszka	0.00	0.00	0.00	0.00
TOTAL	<u><u>237,718.14</u></u>	<u><u>1,504.88</u></u>	<u><u>5,217.89</u></u>	<u><u>87,824.65</u></u>

Lisle Township Employee Earnings Summary

January through December 2017

Employee	<u>10-1640 Overtime (x1.5) hourly</u>	<u>10-1640 Personal</u>	<u>30-9200 Holiday</u>
Anthony J Pacilli	0.00	0.00	0.00
Bradley T Pich	0.00	0.00	3,216.00
Chris L Reeder	0.00	0.00	3,425.60
Edward Young	0.00	0.00	0.00
James J Berg	0.00	0.00	0.00
John D Trowbridge II	0.00	0.00	0.00
John J Quinn	0.00	0.00	5,376.70
Katherine S Connell	0.00	0.00	0.00
Laura J Pantaleo	0.00	1,159.94	0.00
Mark A Granato	0.00	0.00	4,194.00
Martin Srail.	0.00	0.00	4,580.00
Michael J Dow	0.00	0.00	3,532.40
Steven M Arling	0.00	0.00	0.00
William F Green	215.78	349.27	0.00
William H Liszka	0.00	0.00	4,945.44
TOTAL	<u>215.78</u>	<u>1,509.21</u>	<u>29,270.14</u>

Lisle Township Employee Earnings Summary

January through December 2017

Employee	<u>30-9200 Hourly</u>	<u>30-9200 IGA Holiday</u>	<u>30-9200 IGA Hourly</u>	<u>30-9200 IGA Personal</u>
Anthony J Pacilli	0.00	0.00	0.00	0.00
Bradley T Pich	53,043.14	0.00	0.00	0.00
Chris L Reeder	55,627.40	0.00	0.00	0.00
Edward Young	0.00	0.00	0.00	0.00
James J Berg	0.00	0.00	0.00	0.00
John D Trowbridge II	0.00	0.00	0.00	0.00
John J Quinn	91,421.15	0.00	0.00	0.00
Katherine S Connell	0.00	0.00	0.00	0.00
Laura J Pantaleo	0.00	0.00	0.00	0.00
Mark A Granato	61,488.38	0.00	0.00	0.00
Martin Srail.	71,926.13	0.00	0.00	0.00
Michael J Dow	54,588.00	0.00	0.00	0.00
Steven M Arling	0.00	0.00	0.00	0.00
William F Green	0.00	0.00	0.00	0.00
William H Liszka	81,389.70	0.00	0.00	0.00
TOTAL	<u>469,483.90</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

Lisle Township Employee Earnings Summary

January through December 2017

Employee	<u>30-9200 Personal</u>	<u>30-9201 Double-time hourly</u>
Anthony J Pacilli	0.00	0.00
Bradley T Pich	668.00	106.00
Chris L Reeder	739.20	134.10
Edward Young	0.00	0.00
James J Berg	0.00	0.00
John D Trowbridge II	0.00	0.00
John J Quinn	1,222.80	0.00
Katherine S Connell	0.00	0.00
Laura J Pantaleo	0.00	0.00
Mark A Granato	843.60	136.60
Martin Srail.	990.00	140.88
Michael J Dow	760.80	0.00
Steven M Arling	0.00	0.00
William F Green	0.00	0.00
William H Liszka	1,064.88	130.11
TOTAL	<u>6,289.28</u>	<u>647.69</u>

Lisle Township Employee Earnings Summary

January through December 2017

Employee	30-9201 IGA Double-time hourly	30-9201 IGA Ot (x1.5) hourly
Anthony J Pacilli	0.00	0.00
Bradley T Pich	0.00	0.00
Chris L Reeder	0.00	0.00
Edward Young	0.00	0.00
James J Berg	0.00	0.00
John D Trowbridge II	0.00	0.00
John J Quinn	0.00	0.00
Katherine S Connell	0.00	0.00
Laura J Pantaleo	0.00	0.00
Mark A Granato	0.00	0.00
Martin Srail.	0.00	0.00
Michael J Dow	108.33	0.00
Steven M Arling	0.00	0.00
William F Green	0.00	0.00
William H Liszka	0.00	0.00
TOTAL	108.33	0.00

Lisle Township Employee Earnings Summary

January through December 2017

Employee	<u>30-9201 Overtime (x1.5) hourly</u>	<u>10-1640 Bonus</u>	<u>30-5000 Bonus</u>	<u>30-9200 Bonus</u>
Anthony J Pacilli	0.00	0.00	0.00	0.00
Bradley T Pich	1,515.76	0.00	0.00	950.00
Chris L Reeder	1,561.43	0.00	0.00	750.00
Edward Young	0.00	0.00	0.00	0.00
James J Berg	0.00	0.00	0.00	0.00
John D Trowbridge II	0.00	0.00	0.00	0.00
John J Quinn	1,370.51	0.00	0.00	750.00
Katherine S Connell	0.00	0.00	750.00	0.00
Laura J Pantaleo	0.00	2,600.00	0.00	0.00
Mark A Granato	2,006.06	0.00	0.00	750.00
Martin Srail.	2,731.07	0.00	0.00	750.00
Michael J Dow	1,239.80	0.00	0.00	750.00
Steven M Arling	0.00	0.00	0.00	0.00
William F Green	0.00	2,600.00	0.00	0.00
William H Liszka	2,744.99	0.00	0.00	750.00
TOTAL	<u>13,169.62</u>	<u>5,200.00</u>	<u>750.00</u>	<u>5,450.00</u>

Lisle Township Employee Earnings Summary

January through December 2017

Employee	Health	Vacation	Sick	Clothing	<u>TOTAL</u>
Anthony J Pacilli	5,294.75	4,770.08	2,235.98		86,557.67
Bradley T Pich	17,189.26	2,360.00	1,416.00	100.00	80,564.16
Chris L Reeder	14,874.93	4,188.80	1,724.80	100.00	83,126.26
Edward Young	27,829.62	0.00	0.00		121,165.62
James J Berg	19,956.61	5,955.00	2,084.25		105,038.29
John D Trowbridge II	27,096.54	0.00	0.00		138,632.54
John J Quinn	26,284.79	8,152.00	2,853.20	100.00	137,531.15
Katherine S Connell	24,146.50	0.00	0.00		81,174.39
Laura J Pantaleo	24,851.59	4,314.75	1,372.88		78,931.11
Mark A Granato	25,473.15	5,624.00	1,968.40	100.00	102,584.19
Martin Srail.	19,216.14	6,600.00	2,310.00	100.00	109,344.22
Michael J Dow	21,720.87	5,072.00	1,775.20	100.00	89,647.40
Steven M Arling	26,317.32	8,332.00	2,881.20		137,839.19
William F Green	25,802.41	2,941.88	1,372.88		81,692.81
William H Liszka	10,695.81	7,099.20	2,484.72	100.00	111,404.85
TOTAL	316,750.29	65,409.71	24,479.51	700	1,545,233.85