

**LISLE TOWNSHIP
DUPAGE COUNTY, ILLINOIS**

MINUTES OF THE REGULAR MEETING OF AUGUST 8, 2018

CALL TO ORDER: The Regular Meeting of the Board of Township Trustees was called to order by Supervisor Mullen at 7:30 p.m. at the Lisle Township office, 4711 Indiana Avenue, Lisle, IL.

Roll Call:

Physically Present:

Supervisor Mary Jo Mullen
Highway Commissioner Ed Young
Assessor John Trowbridge
Trustee Michael Tams
Trustee Michael Riedy
Trustee Kathy Chatman
Trustee Sean Allen
Clerk Robert Klaeren

Present Electronically: None

Absent: None

Others Present: Jim Vondran Bill Green Paula Garcia Rich Vandermolen
 Theresa Sullivan Matt Troher Lisa Troher

Public Comments: None

Motion to Establish a Consent Agenda:

Approval of the July 18, 2018 Regular Meeting Minutes

- a) Approval of the July 24, 2018 Special Meeting Minutes (Public Feedback Session)
- b) Approval of the August 1, 2018 Special Meeting Minutes (Public Feedback Session)
- c) Approval of the August 6, 2018 Special Meeting Minutes (Public Feedback Session)
- d) Approval of MetLife Group Insurance

Motion to establish a Consent Agenda was made by Trustee Tams and seconded by Trustee Riedy.

Roll Call Vote:

Ayes: Tams, Riedy, Chatman, Allen, Mullen,

Nays: None

Absent: None

Motion Passed

Motion to adopt the Consent Agenda:

Motion to Adopt the Consent Agenda was made by Trustee Tams and seconded by Trustee Riedy.

Trustee Tams noted that he was pleased to see an overall decrease in the cost of the MetLife Group Life Insurance over the past year's premium, the rest of the board concurred.

Roll Call Vote:

Ayes: Tams, Riedy, Chatman, Allen, Mullen

Nays: None

Absent: None

Motion Passed

Discussion of and Potential Actions Removed from the Consent Agenda:

No items were removed from the consent agenda.

Discussion on Resident Recycling with Republic Services:

The supervisor introduced Richard Vandermolen of Republic Services. Mr. Vandermolen was present in advance of next year's expiration of the township's agreement with Republic to provide garbage services to its residents. The primary issue he wished to inform the board of was the changes in the marketplace for residential recycling. He described for the board a number of reasons for the change in the market value for recycling as a commodity. These reasons included the reduction of contamination level allowed by those who purchase recycling, increased processing costs to decontaminate recycling and the increase of contamination levels of residential recycling. The result of these changes is that they used to get paid for recycling and they now need to pay processors to take the recycling they pick up from residents.

Mr. Vandermolen said that there was "no ask" by Republic tied into his informing the board tonight. He simply wanted to inform the board of a change in the market.

The board then discussed the possibility of including a reminder to the residents of smart recycling habits in the next newsletter sent by the highway department. Highway Commissioner Young indicated that it would be possible.

Discussion of Budget and Levy Process and Schedule and Potential Action to Call Special Meeting for Budget Workshop:

There were two primary and separate discussion topics which dominated this portion of the agenda.

The first part of the conversation was regarding the fiscal year which currently coincides with the calendar year. The assessor led this portion of the conversation asking the board to change the fiscal year back to the same calendar used by the vast majority of the townships in Illinois

Discussion of Budget and Levy Process and Schedule and Potential Action to Call Special Meeting for Budget Workshop (Continued):

beginning on April 1 of each year. His reasoning included the timing of having to prepare a budget in conjunction of when his department had to publish its assessments. Several other advantages were discussed with the board by the highway commissioner, the supervisor, and staff regarding a return to the typical township fiscal calendar.

There was further conversation which concluded with a commitment by the supervisor and staff to look into a complete understanding of what would be involved in changing the fiscal year back to an April 1 beginning. The issue will be placed on the September Lisle Township Board Meeting Agenda for further discussion and possible action.

The board then discussed the process for the budget and levy. The result of this discussion was the decision to hold a budget workshop meeting so that the budget could be thoroughly discussed and the public could ask questions if they desire. The board then reviewed their individual calendars and the 4th of September at 6:30 PM was determined to be the best time to hold a budget workshop.

Discussion on 4721 Indiana Avenue Building Feedback Session:

The supervisor initiated this item by thoroughly reviewing the resident feedback from the three public feedback sessions. She then went through the methodology she used to analyze the feedback.

The result of the feedback showed that the residents' top priorities were cost and accessibility due to the advanced age of many of the residents who visit the assessor's office. As a result of the high price tag, there was very little to no support for construction of a new building. The supervisor then noted that the lack of support for new construction eliminated the first three options contained in the document she supplied to the board.

This document; "Assessor's Office Public Feedback Results" is attached to these minutes. The supervisor also noted that there are approximately 100 pages of data supporting the results in this document. The board was supplied the supporting data earlier in the day. Each board member then commented that from public feedback session(s) they attended that they would concur with this data driven conclusion.

The board then reviewed the remaining three options:

- Continue to rent off site; demolish existing building.
- Purchase alternative site (if identified); demolish existing building.
- Rent until alternative site presents itself, then purchase alternative site; demolish existing building.

The board continued to discuss these three options, their merits and potential drawbacks as well as their impressions of the public's feedback; from the questions asked, comments made, and group feedback portions of the Public Feedback Sessions.

Discussion and Potential Action to Call a Special Meeting of Electors Related to 4721 Indiana Avenue or Authorize an Advisory Referenda:

The board discussed the potential of an Advisory Referenda extensively. This conversation included the timing of the referendum, potential referendum verbiage, and whether or not there was a need for a referendum, or would a Special Town Meeting be more appropriate.

During this deliberation the township attorney spoke to clarify a point. Her clarification was that the board did not have the authority to directly put a referendum question on the ballot. The board would first need to call a special meeting of the electors to ask for approval for putting an issue on the ballot. Then if the ballot question regarding the referendum passed, the board would need to schedule a second special meeting of the electors to potentially act on the referendum question.

It was noted by the supervisor that the process necessary to have the question of the disposition of this matter resolved by a referendum would conflict with the township's commitment to discuss the disposition of the assessor's former building with the fire department before the end of September. She further noted that this delay could cost the township's residents thousands of dollars because the delay would the building to have a new fire alarm installed and professionally monitored. The issue of further costs just to tear the new system out and the building down a short time later was very concerning to the board. This was especially true because none of the options the public feedback supported included the current 4721 building or its site.

The board then discussed having Special Meeting of the Electors. This discussion included; when to have the meeting and the agenda for the meeting. The agenda was particularly challenging to define because it would determine what action the board would like to ask the electors for permission to take. Following much discussion between board members the township attorney assisted in properly formatting the motion to hold a special meeting of the elector.

Trustee Tams then made the motion to call a special town meeting on the 12th day of September, 2018 at 6:30 PM, and for the agenda to be as follows:

- 1) Call to Order
- 2) Pledge of Allegiance
- 3) Selection of a Moderator
- 4) Introductory remarks by Township Supervisor and Assessor regarding the purpose of the meeting.
- 5) Consideration of and action to authorize the demolition of the structure at 4721 Indiana Ave.
- 6) Public Comment
- 7) Adjournment

The Motion was seconded by Trustee Riedy

Discussion and Potential Action to Call a Special Meeting of Electors Related to 4721 Indiana Avenue or Authorize an Advisory Referenda (Continued):

Roll Call Vote:

Ayes: Tams, Riedy, Chatman, Allen, Mullen,

Nays: None

Absent: None

Motion Passed

Reports of Elected Officials:

Assessor Trowbridge: No Report.

Highway Commissioner Young:

Mr. Young reviewed his report which is attached to these minutes. Then he also noted that he is beginning to explore the use of federal funds for sidewalk improvements in the area surrounding the new Meadows School.

Supervisor Mullen:

The Supervisor deferred to Matt Troher.

Mr. Matt Troher introduced himself as an Eagle Scout Candidate from Boy Scout Troup 49. Matt then described in detail to the board his plans and efforts to build three new elevated beds thus expanding the food pantry garden. These raised beds with rubber mats between them would also make it easier for those garden volunteers with limited mobility to more easily contribute time to the garden. He raised the funds for the project through successful fund raising, Matt's efforts included two separate fundraising projects resulting in more than \$1,100 raised. He has already purchased the materials and, weather permitting, will complete the project the weekend following the August 8th township meeting.

Other Business: None

Audit of Expenditures:

A Motion was made by Trustee Riedy to audit expenditures; Second by Trustee Chatman. Voice vote, all in favor, motion passed.

The following total expenditures in each fund were reviewed:

Town Fund	\$ 73,944.77
General Assistance Fund	\$ 8,370.49
Road & Bridge Fund	\$ 604,464.82

Audit of Expenditures(Continued):

A Motion was made by Trustee Riedy to approve the audit of the expenditures and it was Seconded by Trustee Chatman.

Roll Call Vote:

Ayes: Tams, Riedy, Chatman, Allen, Mullen,

Nays: None

Absent: None

Motion Passed

Executive Session: None


Adjournment:

Motion to adjourn was made by Trustee Riedy; it was second by Trustee Allen. Voice vote, all present in favor, motion passed. The meeting adjourned at 8:45 p.m.

Respectfully Submitted,

Robert Klaeren
Township Clerk

Minutes approved September 12, 2018



James J. Vondran
Township Deputy Clerk