



**LISLE TOWNSHIP
DUPAGE COUNTY, ILLINOIS**

MINUTES OF THE REGULAR MEETING January 12, 2022

CALL TO ORDER: The Regular Meeting of the Board of Township Trustees was called to order by Supervisor Hewitt at 7:30 p.m. The board utilized the Zoom platform to remotely include attendees to the meeting. Following the meeting it will be available to the public via YouTube. Lisle Township residents were able to provide public comment via Google form on the internet prior to the meeting.

Roll Call:

Present Electronically: Supervisor Diane Hewitt
Trustee Autumn Geist
Trustee Christy McGovern
Trustee Jean Page
Trustee Lisa Rose
Clerk Debbie Pawlowicz
Highway Commissioner Ed Young
Assessor John Trowbridge

Others Present Electronically: Deputy Clerk/Finance Director Bill Green, Director Youth and Family Services Sarah Breithaupt

Pledge of Allegiance

Public Comments: None

FY2023 Road District Budget:

Hefty increases are noted due the need to increase staff plus wage increases to reflect inflation. CPI was announced to be at 7%. Also planned is the completion of the GIS system this year. Capital increases are noted due to the need of equipment replacement. A multiyear rotating plan will be created. Other needs are the replacement of the original fuel tanks. This project may be accomplished in cooperation with the Village of Lisle and Fire Department. Also, paving companies are including escalation clauses to cover oil and labor. Trustee Rose will be meeting with Highway Commissioner Young to ask questions. Trustee Geist inquired if pay increases were performance based and Trustee Page asked how competitive staff wages are compared to surrounding area. Noted as pay criteria: dedication to the Township; cross training abilities; competition of available jobs; staying current with surrounding increasing wages offered. Wages are slightly higher due to being the most senior staff with great experience.

FY2023 Assessor's Budget:

Asking for a modest increase in field personnel as well as a slight offset in the IMRF. Overall, the budget is slightly under 2% greater that it was last year. Expecting the computer expense to be less since the equipment will not need to be moved like it has for the past five years. Increase in salaries are due to hiring two employees. For comparison: The office employed 15 staff members when Assessor Trowbridge first started. This year the office will have 7 employees once the two vacancies are filled. All other line items are remaining static.

FY2023 Supervisor's Budget:

Each line item in the budget has been reviewed for the last three months. A multiyear expense chart in excel and graph form were presented to highlight the budget distribution. \$500,000 is being placed into the Capital Fund to replace the building that was demolished five years ago. The existing building is running out of space to fulfill what would like to be done for the Township.

Due to changes in funding from the State due to the pandemic more money will be added to Other Services. Trustee Geist asked what the catalyst is for determining staff increases. Supervisor Hewitt explained that she is creating clearly defined policy for staff increases based on merit, goals that are being met and cost of inflation.

Approval of the minutes from the December 8, 2021 Regular Meeting:

Motion by Trustee Page to approve the minutes of the December 8, 2021 meeting: seconded by Trustee McGovern.

Trustee Rose will email her comments she would like reflected in the minutes.

Highway Commissioner Young inquired if the Approval of the Minutes item was on the posted agenda. A discussion ensued regarding Open Meetings Act requirements regarding action on non-posted items.

Motion by Trustee Geist to delay the approval of the December 8, 2021 minutes to the next meeting: seconded by Trustee Page. Motion passed.

Update from Family & Youth Counselor:

Counseling and Career Counseling numbers for December 2021 - General Counseling support was provided to 11; General/Career Support Contacts (Calls/Emails, etc.) totaled 49 while the Total clients served equaled 60. The Job Clubs facilitated 4. The total attendance equaled 35.

Sarah Breithaupt promoted the Township mental health counseling services to Benedictine University. Attended Prevention Leadership Team & Behavioral Health Collaborative, Zero Suicide Subcommittee. Posted and promoted "Mental Health Matters" presentation & mental health articles. Collaborating on youth substance abuse prevention.

Update on General Assistance and Emergency Assistance:

For the month of December 2021 there were 12 General Assistance Cases with \$7,735.84 being granted. Food/Sundries totaled \$2,287.00; Rent totaled \$4,588.00. Further granted – Clothing totaled \$50.00; Fuel totaled \$575.00. Liheap assisted 30 cases. Passport services saw 16 applications. Also noted were 137 Caseworker calls

Update on the Food Pantry:

For the month of December 2021, the Food Pantry has served 521 households; 1531 individuals; 178 households with children under the age of 18; 379 children under the age of 18.

Audit of Expenditures:

Highway Commissioner Young expressed that no motion is needed to delay the audit of expenditures as well as for the minutes because no action can be taken.

Reports of Elected Officials:

Trustee Geist- Hosted a successful nonperishable food drive to benefit the Food Pantry. Appreciation to the community as well as Trustee Page and Trustee Rose for delivery of donations

Trustee McGovern-Tutoring Tuesdays at the library in meeting room A on the first and third Tuesday of the month from 5:00-6:00 pm.

Supervisor Hewitt- Focusing on changes for efficiency. The budget has been the primary focus. The Food Panty has received many gifts, help and food from our community in December. Appreciation was expressed to all.

Adjournment:

Motion to adjourn was made by Trustee McGovern: seconded by Trustee Page. Motion Passed

Respectfully Submitted,

Debbie Pawlowicz
Township Clerk