



**LISLE TOWNSHIP
DUPAGE COUNTY, ILLINOIS**

MINUTES OF THE REGULAR MEETING February 9, 2022

- 1. CALL TO ORDER:** The Regular Meeting of the Board of Township Trustees was called to order by Supervisor Hewitt at 7:31 p.m. The board utilized the Zoom platform to remotely include attendees to the meeting. Following the meeting it will be available to the public via YouTube. Lisle Township residents were able to provide public comment via Google form on the internet prior to the meeting.

2. Pledge of Allegiance

3. Roll Call:

Physically Present: Supervisor Diane Hewitt
Trustee Autumn Geist
Trustee Christy McGovern
Trustee Jean Page
Trustee Lisa Rose
Clerk Debbie Pawlowicz
Highway Commissioner Ed Young
Assessor John Trowbridge

Others Physically Present: Sarah Breithaupt

Present Electronically: Deputy Clerk/Finance Director Bill Green, Director Youth and Family Services, Attorney Ed Mullen, Karen Peck, Emily Glassberg, Alex Goldfarb, Tye Sherrod

4. Public Comments: None

5. Approval of the January 12, 2022 Minutes:

Trustee Page made to approve the minutes of January 12, 2022.
Motion was seconded by Trustee McGovern. 5-0 Motion passed.

Approval of the January 17, 2022 Minutes:

Trustee Page made to approve the minutes of January 17, 2022.
Motion was seconded by Trustee McGovern. 5-0 Motion passed.

Approval of the January 24, 2022 Minutes:

Trustee Rose made to approve the minutes of January 24, 2022.
Motion was seconded by Trustee Geist. 5-0 Motion passed.

6. Discussion and Approval of Township Employee Handbook Updates:

Every January the handbook needs to be revisited to update codes and policies. Existing draft has trustees input as well as input from TOI class. Anticipating the updated handbook to be ready for vote next meeting.

7. Discussion and Approval of Hands Free Phone Policy:

The \$75 employee fine is in addition to any ticket received.

Trustee Rose made a motion to approve of the Hands Free phone policy.

Motion was seconded by Trustee Page. 5-0 Motion passed.

8. Discussion and Approval of Lisle Township Pace 2022 Ride DuPage Local Share Agreement:

Considered a Bandaaid, Pace has created a new app; will be cash only; will have our Township contribute 22.8% of the share; missed trips will be tracked as well as the amount of times Uber is used instead of Pace. Concerns were listed as cost of trip and app issues for those who may not be comfortable.

Trustee Page made a motion to approve of Lisle Township Pace 2022 Ride DuPage Local Share Agreement.

Motion was seconded by Trustee McGovern. 5-0 Motion passed.

9. Discussion and Approval of Agreement of Solar Community Options:

Alex Godfarb from Solistice presented the program for Lisle Township to claim a dividend utility bills from solar farms while residents who sign up can receive a 20% discount of the supply side of their electric bills. The program is only available to ComEd customers-not municipal electrical distributors like Naperville. This can be employed for the 5 Lisle Township bills now until a future date that solar panels can be utilized.

Trustee Page made a motion to approve the agreement of Solar Community Options

Motion was seconded by Trustee Rose. 5-0 Motion passed.

10. Discussion of Priorities of Potential ARPA Grant Funding, and Timeline:

March 1st is the deadline for letters of interest for grant requests from the Township, Assessor and Highway offices.

11. Discussion of Printing of the Youth & Family Services Guide:

The Guide is complete and the best option for printing appears to be 500 guides for \$1000.

12. Third Public Review of Township Funds FY2023 Proposed Budget:

A special meeting is scheduled for March 16th to allow for the tentative budget to be publicly posted and published for 30 days prior to the vote.

Trustee McGovern made a motion to accept the Township Funds FY2023 Proposed Budget.

Motion was seconded by Trustee Page. 5-0 Motion passed.

13. Third Public Review of Highway Departments FY2023 Proposed Budget:

A special meeting is scheduled for March 16th to allow for the tentative budget to be publicly posted and published for 30 days prior to the vote.

Trustee McGovern made a motion to accept the Highway Departments FY2023 Proposed Budget.

Motion was seconded by Trustee Page. 5-0 Motion passed.

14. Discussion of Past & Future Meeting Schedules:

Since some meeting dates have been scheduled on holidays in the past, the schedule will be revisited.

15. Discussion of OMA:

Some are still having issues accessing the platform to complete the certification requirement. A reminder to turn in certificates to Clerk Pawlowicz when complete. Already completed and received from Assessor Trowbridge, Trustee McGovern and Clerk Pawlowicz

16. Update on the Food Pantry:

For January 2022, the Food Pantry has served 484 households; 1486 individuals; 195 households with children under the age of 18; 470 children under the age of 18; 95 households responding yes to receiving food stamps.

17. Update on General Assistance and Emergency Assistance:

For January 2022, there were 18 General Assistance Cases with \$10,350.00 being granted. Food/Sundries totaled \$3,112.00; Rent totaled \$5,583.00. Further granted – Electric totaled \$780.00; Fuel totaled \$825.00; Clothing totaled \$50.00. Passport services saw 29 applications. Also noted were 180 Caseworker calls; 23 LiHeap applications; 2 new RTA Registrations.

The threshold of money needed has been raised so more requests are being granted.

18. Update from Family & Youth Counselor:

Counseling and Career Counseling numbers for January 2022 - General Counseling support was provided to 29; General/Career Support Contacts (Calls/Emails, etc.) totaled 52 while the Total clients served equaled 81. The Job Clubs facilitated 4; Job Landings Celebrated 2. The total attendance equaled 52.

Sarah Breithaupt connected with Lisle and Naperville PD regarding counseling services and presentation ideas. Will serve on board of performing arts troupe that presents school-based programs on mental health and addictions. Presented to 36 agencies at Community Connections meeting about counseling clients and providing mental health services during COVID pandemic. It was noted that the severity of counseling cases is higher; panels are showing the growing need for counseling.

19. Update on Communications Plan:

The website made some progress and will be done next month. The template for the newsletter is completed.

20. Reports of Elected Officials:

Trustee McGovern-

Tutoring Tuesdays at the Lisle Library meeting rooms A&B from 5:00-6:00 pm. Registration through Township is requested. Students are giving feedback that they are seeing success in their grades.

Trustee Rose-

Met with Highway Commissioner Young, along with Trustee Page to learn about the Highway Department and budget. Attended the PACE meeting to learn of issues. Suggested the Township collect hats and gloves as there is a need-based on a request from the Lisle Library.

Supervisor Hewitt-

Tye Sherrod was introduced as the DEI Consultant who will begin by assessing needs. Policies are being worked on.

Highway Commissioner Ed Young-

Salt was needed for safety of responders for two house fires that occurred in the middle of the night.

21. Audit of Expenditures:

Motion by Trustee McGovern to move to the audit of expenditures: seconded by Trustee Geist.

5-0 Motion Passed

**Motion by Trustee McGovern to approve the audit of expenditures: seconded by Trustee Geist.
5-0 Motion Passed**

The following total expenditures in each fund were reviewed:

Town Fund	\$ 47,507.92
General Assistance Fund	\$ 10,230.88
Road & Bridge Fund	\$ 83,799.05

22. Adjournment:

Motion to adjourn was made by Trustee McGovern: seconded by Trustee Rose.

5-0 Motion Passed

Respectfully Submitted,

Debbie Pawlowicz
Township Clerk