

**LISLE TOWNSHIP
DUPAGE COUNTY, ILLINOIS**

MINUTES OF THE REGULAR MEETING OF MAY 13, 2020

Call to Order:

The Regular Meeting of the Board of Township Trustees was called to order by Supervisor Mullen at 7:45 p.m. It should be noted that because of the COVID 19 Pandemic and the State of Emergency declared by Illinois Governor JB Pritzker, this meeting was held virtually. The board interacted utilizing the Zoom platform to conduct the meeting. The meeting was streamed for the public via YouTube. Lisle Township residents were able to provide public comment via Google form on the internet.

Roll Call:

Physically Present: None

Present Electronically:

Supervisor Mary Jo Mullen
Assessor John Trowbridge
Highway Commissioner Ed Young
Trustee Michael Riedy
Trustee Michael Tams
Trustee Kathy Chatman
Trustee Sean Allen
Clerk Robert Klaeren

Absent: None

Others Present: Jim Vondran, Bill Green

Public Comments:

The supervisor explained that public comment was made available via a Google Form for the past few days. She then opened the form and there were not any questions from residents. The supervisor then said that at the close of the meeting she would check the Facebook Feed to determine if there were any questions at that time.

Approval of the April 8 Regular Meeting Minutes:

Trustee Tams made the motion to approve the April 8, 2020 regular meeting Minutes as amended; the motion was seconded by Trustee Chatman.

The supervisor then explained at all votes this evening would be roll call votes.

Roll Call Vote:

Ayes: Tams, Riedy, Chatman, Allen, Mullen

Nays: None

Absent: None

Motion Passed

Approval of the March 11, 2020 Town & GA Budget Hearing Meeting Minutes:

Trustee Allen made the motion to approve the March 11, 2020 Town & GA Budget Hearing Minutes; the motion was seconded by Trustee Riedy.

Roll Call Vote:

Ayes: Tams, Riedy, Chatman, Allen, Mullen

Nays: None

Absent: None

Motion Passed

Approval of the March 11, 2020 Road District Budget Meeting Minutes:

Trustee Chatman made the motion to approve the March 11, 2020 Road District Budget Hearing Minutes; the motion was seconded by Trustee Riedy.

Roll Call Vote:

Ayes: Tams, Riedy, Chatman, Allen, Mullen

Nays: None

Absent: None

Motion Passed

Discussion of and Potential Action on Families First Corona Virus Response Act Policy:

A motion to approve the Families First Act Policy was made by Trustee Tams; the motion was seconded by Trustee Alan.

Trustee Tams asked if the policy differed from the federal legislation. The supervisor answered no, that it was just outlining how the federal policy would be implemented.

Roll Call Vote:

Ayes: Tams, Riedy, Chatman, Allen, Mullen

Nays: None

Absent: None

Motion Passed

Discussion of and Potential Action on Telework Policy:

The supervisor noted that these policies affect only the Supervisor's and the Assessor's offices.

Trustee Allen made the motion to approve the telework policy, including Trustee Chatman's amendment for the supervisor's signature; trustee Chatman seconded the motion.

Supervisor Mullen then advised the board that this document outlined the telework policy which has been enacted during the current crisis. Trustee Chatman asked if the policy would be valid following this crisis, which it would be. The third page is the agreement. Trustee Chatman asked if a signature of an employee's supervisor could be added to this page.

Roll Call Vote:

Ayes: Tams, Riedy, Chatman, Allen, Mullen

Nays: None

Absent: None

Motion Passed

Discussion and Potential Action on Amendment to Extend Lease for at 1280 Iroquois Ave:

Trustee Tams made the motion to approve amendment number three to extend the lease at 1280 Iroquois for the assessor's department; the motion was seconded by Trustee Riedy.

The supervisor described the discussions and negotiation to extend the lease for six months until the permanent space can be finished.

Roll Call Vote:

Ayes: Tams, Riedy, Chatman, Allen, Mullen

Nays: None

Absent: None

Motion Passed

Update on COVID-19 Related Operations:

The supervisor described how the essential services are being delivered, both in the food pantry and other essential services. She noted that the public's, staff and volunteers' safety is of the upmost importance.

Assessor Trowbridge described the way his staff is operating in the field. He then addressed the Senior Freeze, which will be moving forward as soon as the legislation is passed in Springfield. If Springfield does not pass legislation, there will still be time to get new applications done.

The Highway Commissioner Young said that the staff has been working on a rotating basis but that will be changed the next week. The permit process has not been affected as it is now done electronically.

Mr. Young then noted that county had opened a bid for asphalt work, but that there have been some issues with the lowest bidder. There is also some grant money which will be available for the next few years. The newsletter was sent out in late March and finally, bids for the township will be opened on May 22nd.

The highway commissioner's final note is that last year's sidewalk program would be repeated.

Reports of Elected Officials:

Supervisor Mullen: The supervisor said that she has three items to mention.

The Lisle governmental meeting has been happening via ZOOM and how to reopen operations.

The supervisor's office has been working on the transition from Republic to LRS. LRS is finalizing the brochure which will be sent to all residents.

The supervisor is also working on staffing planning due to potential pending retirement(s). Also some additional part time drivers for the food pantry may be needed, since some drivers are not comfortable working because of the pandemic.

Assessor Trowbridge: No Report

Commissioner Young: No further Report

Other Business: None.

Audit of Expenditures:

Trustee Tams made the motion to go to audit of expenditures; it was seconded by Trustee Chatman.

Trustee Tams asked about the large payment to the county by the highway department. The highway commissioner explained that the county requires the township to pay for joint contracts up front, and this was related to the county bid he discussed earlier.

Roll Call Vote:

Ayes: Tams, Riedy, Chatman, Allen, Mullen

Nays: None

Absent: None

Motion Passed

The following total expenditures in each fund were reviewed:

Town Fund	\$ 66,637.06
General Assistance Fund	\$ 9,277.86
Road & Bridge Fund	\$ 349,382.03

Trustee Allen made the motion to approve the audit of the expenditures; the motion was seconded by Trustee Chatman.

Roll Call Vote:

Ayes: Riedy, Tams, Chatman, Allen, Mullen

Nays: None

Absent: None

Motion Passed

Executive Session: None

Adjournment:

A motion to adjourn was made by Trustee Riedy; it was second by Trustee Chatman. Voice vote, all present in favor, motion passed. The meeting adjourned at 8:15p.m.

Respectfully Submitted,

Robert Klaeren
Township Clerk