

**LISLE TOWNSHIP
DUPAGE COUNTY, ILLINOIS**

MINUTES OF THE REGULAR TOWN MEETING OF NOVEMBER 10, 2020

CALL TO ORDER: The Regular Meeting of the Board of Township Trustees was called to order by Supervisor Mullen at 7:30 p.m. It should be noted that because of the COVID 19 Pandemic and the State of Emergency declared by Illinois Governor JB Pritzker, this meeting was held both in person and virtually. Those physically present were at 4711 Indiana Avenue in Lisle. The board interacted utilizing the Zoom platform to conduct the meeting. The meeting was streamed for the public via YouTube. Lisle Township residents were able to provide public comment via Google forms on the internet.

Roll Call:

Physically Present:

Supervisor Mary Jo Mullen
Assessor John Trowbridge
Clerk Robert Klaeren
Trustee Anthony Signorella

Present Electronically:

Highway Commissioner Ed Young
Trustee Michael Riedy
Trustee Kathy Chatman

Absent: Trustee Sean Allen

Others Physically Present: Bill Green

Others Present Electronically:

Paula Garcia	Debbie Pawlowicz	Jim Vondran	Emily Glassberg	Rob Gaylord	Scott Silver	David Streich	John Krull
--------------	------------------	-------------	-----------------	-------------	--------------	---------------	------------

Public Comments:

Paula Garcia provided the board with a wrap up on the “Pantry Garden Season.” She began by thanking all of the pantry volunteers for their efforts. Of special note were two service projects, a compost barrel project was completed by Jennifer Butler and Calvin Moses, who completed two compost bins for the gardens use. Finally the Lisle Community Service Organization which has provided a \$1,200.00 grant to build a fence around the garden in the spring. They are all looking forward to next year’s garden.

The board thanked all for their efforts.

Approval of the October 14, 2020 Regular Meeting Minutes:

Trustee Signorella made a motion to approve the minutes of the October 14, 2020 minutes as amended, motion seconded by Trustee Riedy.

Roll Call Vote:
Ayes: Riedy, Chatman, Signorelli, Mullen
Nays: None
Absent: Allen
Motion Passed

Discussion of and Potential Action on Clarke Mosquito Abatement Contract:

Trustee Riedy made a motion to table the discussion of the Clark Mosquito Contract, motion seconded by Trustee Chatman.

Emily Glasberg of Clarke Mosquito provided a quick overview of the contract and the services provided. She noted that the contract is the same as it was previously, and the price is fixed for three years.

Roll Call Vote:
Ayes: Riedy, Chatman, Signorelli, Mullen
Nays: None
Absent: Allen
Motion Passed

Discussion of and Potential Action on Employee Healthcare Insurance Renewal:

Supervisor Mullen reviewed the three options being presented to the board by Esser Hayes. It was noted that there is an approximately 5% increase to the premium for Blue Cross Blue Shield. Also in the spreadsheet were proposals for Humana, which would cost more, and for United Healthcare which would be a lesser amount, but has several plan differences, including what the deductibles are and what is covered. It was the supervisor's recommendation that the board approve stay with Blue Cross Blue Shield as the small alternative savings would be disruptive to employees. Blue Cross Blue Shield is also providing a "Covid-19 Rebate" that will offset some of the cost of the premium increase. David Streich of Esser Hayes discussed some of the differences among the providers.

(Continued)

Discussion of and Potential Action on Employee Healthcare Insurance Renewal (Continued):

It was noted by the board that a change in insurers would force the employees to change primary care providers and specialists who know their history. The employees would not likely be able to get in person visits with these new providers until after the pandemic.

Trustee Chatman made a motion to approve the proposal to renew the employee healthcare, motion seconded by Trustee Signorella.

Roll Call Vote:
Ayes: Riedy, Chatman, Signorelli, Mullen
Nays: None
Absent: Allen
Motion Passed

Discussion of and Potential Action on Township Insurance Renewal:

The supervisor began by briefly reviewing the township's insurance policies on property and liability. Rob Gaylord was on the telephone to review the policy; it was noted that the current year's policy was just over \$105,000.00, and next year's proposal is under \$93,000.00. There was also a premium credit because of the reduced liability related to Covid-19 and the shutdown.

Highway Commissioner Young then noted that the highway department receives excellent service from Conner and Gallagher, citing a recent example. The supervisor then echoed the same thoughts noting the excellent safety training provided which helps to reduce rates.

Trustee Chatman made a motion to approve the proposal to renew the township's insurance renewal as presented, motion seconded by Trustee Signorella.

Roll Call Vote:
Ayes: Riedy, Chatman, Signorelli, Mullen
Nays: None
Absent: Allen
Motion Passed

The supervisor noted that there were three checks prepared pending this approval which will now be added to the monthly audit.

Discussion of and Potential Action on Salaries of Elected Officials for 2021-2024:

Supervisor Mullen referred to the spreadsheet she had sent to the board which included most of the local townships. She noted the past decreases in some salaries for the supervisor, trustees, and clerk to accommodate raises for the fulltime elected positions of Highway Commissioner and Assessor as they have larger staffs and larger responsibilities. She then referred to her recommendation tab; which called for a 7.5% decrease in the supervisor's salary, the 0.4% salary increase for clerk, (noting that this made the salary a round number); the trustees' salaries remain the same, the assessor's increase is 13.7%, and highway commissioner a 9.5% increase.

Supervisor Mullen and Highway Commissioner Young concurred on her current recommendation for that salary. Trustee Riedy then noted that he would like to see the Lisle Township highway commissioner closer to the other highway commissioners in the county. Noting that even the \$102,000.00 he (Riedy) would propose puts the commissioner behind most of the other comparable elected officials.

Trustee Chatman said that she would be comfortable with the salary for the highway commissioner be increased from the supervisor's proposal of \$99,200.00 to \$100,000.00.

Trustee Chatman then made a motion to approve the salaries for elected officials as proposed by Supervisor Mullen with the exception of the highway commissioner which she proposes be \$100,000.00 for the next four years. The motion was seconded by Trustee Riedy.

Roll Call Vote:

Ayes: Riedy, Chatman, Signorelli, Mullen

Nays: None

Absent: Allen

Motion Passed

Discussion of and Potential Action on the Impact Managed Print Contract:

The supervisor has acted on the board's prior approval of the township negotiating a managed print contract with Impact. Both the supervisor and township attorney have reviewed the contract and it is ready for ratification as all the numbers line up, and township's counsel is comfortable with the contract language.

(Continued)

Discussion of and Potential Action on the Impact Managed Print Contract (Continued):

Trustee Riedy made a motion to approve the managed print contract with Impact. The motion seconded by Trustee Signorella.

Roll Call Vote:

Ayes: Riedy, Chatman, Signorelli, Mullen

Nays: None

Absent: Allen

Motion Passed

Discussion of and Potential Action on Providing Additional Funding for the Career & Networking Center due to COVID-19 Impacts:

Supervisor Mullen explained to the board that CARES Act funding from the county is still available to provide its non-profit partners to help them through the current crisis. Currently the township provides \$5,000.00 a year in funding to the Career and Networking Center and provides resources such as our social worker Sarah, who leads the Lisle Township Job Club. The center is trying to be more responsive in assisting the township's unemployed workers.

Trustee Riedy asked for the supervisor's thoughts regarding the additional assistance. Both the supervisor and clerk said \$5,000.00 would be helpful. If this would be approved, the supervisor will issue the check this month and submit the expenditures in December's audit. This allows the township to quickly submit the request for reimbursement.

Trustee's Riedy and Chatman both supported the idea of increasing the amount of the amount donated to the Career & Networking Center. Trustee Chatman then asked if a representative of the CNC could appear at one of our next couple of board meeting and explain to the board and residents how these donations are helping them provide services they may need especially during the pandemic.

Trustee Chatman made a motion to have Lisle Township provide the Career & Networking Center an additional \$5,000.00 grant to offset the impact of the Covid-19 pandemic, with the check to be issued in November and ratified in the December audit. The motion was seconded by Trustee Signorella.

Roll Call Vote:

Ayes: Riedy, Chatman, Signorelli, Mullen

Nays: None

Absent: Allen

Motion Passed

Reports of Elected Officials:

Highway Commissioner Young

A member of the highway commissioner's staff has had a spouse test positive for COVID-19. That staff member had contact with three other employees prior to the spouse's positive test. The highway commissioner will keep the board informed of the situation.

The crew is working on the third round of leaf pickup, and fortunately this year it seems the leaves have almost all dropped, and he may not need to add another round as he has had to some years

Last month he informed the board that he was going to purchase a front end loader for \$150,000.00; unfortunately by the time he informed the board that unit was gone and he purchased a different one that was still a good deal for taxpayers. He also told the board that he would be purchasing a Peterbilt, and that truck is now on order and should arrive by the end of the fiscal year.

Assessor John Trowbridge

The new building is moving forward, there have been some material delays that have the project running about a week late. Now the material is on site and should be getting back on track.

Supervisor Mullen

The DuPage Senior Citizen's Council notified the supervisor that it has two dates available to provide seniors meals; the first is November 17 and the second is December 10. On these dates seniors can come to the township and they will be able to get a box with a meal and some drinks. INET: this project is ongoing and the supervisor, assessor and highway commissioner need to sit down with village staff to understand the costs and benefits.

The supervisor then thanked the board for checking in on her this past month.

Other Business:

Trustee Chatman asked if there was a way to have food pantry director, social services and Sara present in the December regarding their duties. This is because they normally do so at the annual meeting which was cancelled due to COVID-19. Also, they could describe how the pandemic has impacted them and the services they provide for both the public and newly appointed Trustee Signorella.

Audit of Expenditures:

Trustee Signorella made a motion to go to audit of expenditures. Trustee Chatman seconded the motion to go to audit.

Roll Call Vote:
Ayes: Riedy, Chatman, Signorella, Mullen
Nays: None
Absent: Allen
Motion Passed

The following total expenditures in each fund were reviewed:

Town Fund	\$ 85,967.01
General Assistance Fund	\$ 11,821.56
Road & Bridge Fund	\$ 118,192.32

Trustee Signorella made a motion to approve the audit of expenditures; Trustee Chatman seconded the motion.

Roll Call Vote:
Ayes: Riedy, Chatman, Signorella, Mullen
Nays: None
Absent: Allen
Motion Passed

Executive Session: None

Adjournment:

A motion to adjourn was made by Trustee Signorella; it was seconded by Trustee Riedy.

Roll Call Vote:
Ayes: Riedy, Chatman, Signorella, Mullen
Nays: None
Absent: Allen
Motion Passed

The meeting adjourned at 8:30p.m.

Respectfully Submitted,



Robert Klaeren
Township Clerk