

Budget Committee Meeting

Lisle Township Supervisors Office

4711 Indiana Ave, Lisle IL

November 1, 2021 10:00 AM

Meeting Called to order by Supervisor Hewitt.

In attendance, Trustee Rose, Trustee Page, Finance Director (Deputy Clerk) Green

Pledge of Allegiance

Committee meeting called to discuss the beginning of the FY2023 Town and GA budgets

Mr Green discussed the format of the budget and which account numbers were dedicated to which departments. The budget worksheet did not include the highway accounts

Points; How does the township work with non-for-profits and can funds be appropriated to said NFP's.

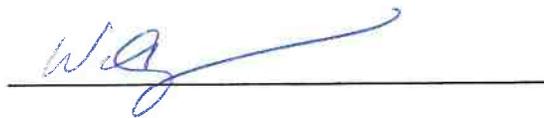
Discussed disaster relief funding causing administration to exceed line item but not the budget

Discussed how monies can be moved easily by order of the board within a certain fund but cannot be transferred from one fund, to another, (ie Town to Road or GA to Town, etc)

Discussion from entire group on different items and where they fall in the budget (ie Mosquito Control, PACE, CERT, Solar power, Phones, and basic upgrades to our services)

Meeting was halted due to help required to a resident requiring our intervention between the resident and DuPage County.

Deputy Clerk Green, was required to leave meeting at 10:45



Lisle Township
Profit & Loss Budget vs. Actual
April 2021 through March 2022

	TOTAL							
	Aug 21	Sep 21	Oct 21	Apr '21 - Mar 22	Budget	\$ Over Budget	% of Budget	
Income								
10-1001 - Interest on Investments	0.00	0.00	0.00	0.00	0.00	0.00	0.0%	
10-1002 - INTEREST TOWN FUND	392.29	252.23	0.00	1,367.70	13,000.00	-11,632.30	10.52%	
10-1011 - Personal Property Tax	1,712.77	0.00	22,440.38	70,447.17	45,000.00	25,447.17	156.55%	
10-1012 - RE TAX TOWN FUND	197,259.21	745,140.61	0.00	2,076,921.91	2,015,000.00	61,921.91	103.07%	
10-1031 - Refunds & Recoveries.	653.52	2,163.94	841.63	148,223.48	10,000.00	138,223.48	1,482.24%	
10-1032 - Passport Exec Fee	406.95	259.90	227.15	1,625.55	1,000.00	625.55	162.56%	
10-1040 - Transportation	0.00	0.00	0.00	13,074.80	75,000.00	-61,925.20	17.43%	
20-1002 - INTEREST GA	2.32	2.10	0.00	19.48	2,000.00	-1,980.52	0.97%	
20-1012 - RE TAX GA	0.00	0.00	0.00	0.00	85,100.00	-85,100.00	0.0%	
20-1031 - REFUNDS AND RECOVERIES,	0.00	0.00	0.00	0.00	2,500.00	-2,500.00	0.0%	
Total Income	<u>468,244.10</u>	<u>1,735,824.56</u>	<u>75,622.14</u>	<u>5,266,369.04</u>	<u>5,112,454.00</u>	<u>153,915.04</u>	<u>103.01%</u>	
Gross Profit	<u>468,244.10</u>	<u>1,735,824.56</u>	<u>75,622.14</u>	<u>5,266,369.04</u>	<u>5,112,454.00</u>	<u>153,915.04</u>	<u>103.01%</u>	
Expense								
10-1101 - SUPERVISOR	4,700.76	7,051.14	4,700.76	35,249.20	58,000.00	-22,750.80	60.77%	
10-1102 - TOWN CLERK	1,762.54	2,643.81	1,762.54	13,216.70	23,000.00	-9,783.30	57.46%	
10-1103 - ASSESSOR	8,985.54	13,478.31	8,985.54	67,391.55	125,000.00	-57,608.45	53.91%	
10-1104 - HIGHWAY COMMISSIONER	7,692.30	11,538.45	7,692.30	56,970.54	99,000.00	-42,029.46	57.55%	
10-1105 - BOARD OF TRUSTEES	1,784.64	2,676.96	1,784.64	13,382.32	23,200.00	-9,817.68	57.66%	
10-1106 - TREASURER	76.92	115.38	76.92	576.90	1,000.00	-423.10	57.69%	
10-1301 - Bldg/Liab/Auto Insurance	0.00	0.00	0.00	10,672.50	32,000.00	-21,327.50	33.35%	
10-1302 - ELECTRIC Utility	290.19	2,706.71	104.68	8,946.25	16,000.00	-7,053.75	55.91%	
10-1303 - GAS Utility	45.65	394.15	0.00	1,007.61	3,000.00	-1,992.39	33.59%	
10-1304 - TELEPHONE Utility	1,257.29	640.94	608.50	7,143.08	10,000.00	-2,856.92	71.43%	
10-1305 - WATERSEWER Utility	55.55	31.01	0.00	273.66	2,500.00	-2,226.34	10.95%	
10-1306 - BUILDING MAINTAINANCE	6,412.71	2,518.47	4,309.79	28,301.91	50,000.00	-21,698.09	56.6%	
10-1308 - CAPITAL IMPROVEMENTS	0.00	0.00	100.00	58,664.27	75,000.00	-16,335.73	78.22%	
10-1310 - CONTINGENCY.	0.00	0.00	0.00	0.00	10,000.00	-10,000.00	0.0%	
10-1320 - BANK SERVICE CHARGES	675.15	372.69	122.50	2,654.44	5,000.00	-2,345.56	53.09%	
10-1400 - FIELDPERSONS/CLERKS	28,210.28	44,269.05	32,156.51	218,233.80	515,000.00	-296,766.20	42.38%	
10-1401 - ASSR. TEMP. EMPLOYEES	1,661.00	2,068.00	2,365.00	15,554.00	25,000.00	-9,446.00	62.22%	
10-1402 - SALARY CONTINGENCES	0.00	0.00	0.00	0.00	4,000.00	-4,000.00	0.0%	
10-1403 - OFFICE SUPPLIES/ASSR	46.78	85.78	329.64	2,150.42	4,000.00	-1,849.58	53.76%	
10-1404 - IMRF - Assessor	3,768.00	5,993.44	4,434.94	32,963.33	133,500.00	-100,536.67	24.69%	
10-1406 - Training Assessor	1,936.20	656.20	601.00	11,207.93	14,000.00	-2,792.07	80.06%	
10-1407 - OFFICE EQUIP. ASSR	255.99	65.00	65.00	3,115.09	6,000.00	-2,884.91	51.92%	
10-1410 - EQUIP. MAINT./ASSESSOR	0.00	137.20	0.00	137.20	4,500.00	-4,362.80	3.05%	
10-1412 - Travel Assessor	54.32	0.00	0.00	342.22	8,000.00	-7,657.78	4.28%	
10-1414 - OUTSIDE COMM. APPRAISER	0.00	0.00	0.00	0.00	10,000.00	-10,000.00	0.0%	
10-1416 - LEGAL/ASSESSOR	0.00	0.00	0.00	0.00	4,000.00	-4,000.00	0.0%	

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10-1417 · TELEPHONE/ASSESSOR	72.02	72.20	72.20	1,540.40	9,000.00	-7,459.60	17.12%
10-1418 · COMPUTER/ASSESSOR	2,390.05	3,880.00	1,900.00	22,048.89	30,000.00	-7,951.11	73.5%
10-1419 · Contingencies.	0.00	0.00	0.00	0.00	30,000.00	-30,000.00	0.0%
10-1424 · FICA-Assessor	2,083.42	0.00	5,423.59	14,587.12	35,000.00	-20,412.88	41.68%
10-1600 · ADMINISTRATION							
10-1602 · Disaster Relief	163.00	0.00	0.00	2,357.30			
10-2802 · WEED CONTROL	0.00	0.00	300.00	322.40	2,500.00	-2,177.60	12.9%
10-1600 · ADMINISTRATION - Other	2,360.00	120.00	0.00	4,565.55	2,000.00	2,565.55	228.28%
Total 10-1600 · ADMINISTRATION	2,523.00	120.00	300.00	7,245.25	4,500.00	2,745.25	161.01%
10-1601 · Assessor Office Rent	5,305.08	5,305.08	5,305.08	42,440.64	65,000.00	-22,559.36	65.29%
10-1620 · OFFICE SUPPLIES/SUPER	376.94	629.02	1,140.05	4,157.47	8,500.00	-4,342.53	48.91%
10-1621 · PRINTING AND PUBLISHING	118.82	91.40	27.42	412.44	2,500.00	-2,087.56	16.5%
10-1622 · OFFICE EQUIP. SUPER	436.28	436.28	0.00	2,307.84	3,000.00	-692.16	76.93%
10-1623 · EQUIP. MAINT.-SUPER	550.00	0.00	1,782.00	2,332.00	4,500.00	-2,168.00	51.82%
10-1624 · Travel / Meetings / Dues	1,452.59	0.00	10.00	7,534.59	7,000.00	534.59	107.64%
10-1625 · COMPUTER PROGRAM/SUPER	2,832.00	0.00	1,000.00	4,154.30	65,000.00	-60,845.70	6.39%
10-1626 · Auditing.	0.00	0.00	4,500.00	9,000.00	9,000.00	0.00	100.0%
10-1628 · Legal Supervisor	1,050.00	0.00	0.00	1,400.00	20,000.00	-18,600.00	7.0%
10-1630 · I.M.R.F. - Supervisor	5,795.78	8,693.76	5,834.38	52,463.39	100,000.00	-47,536.61	52.46%
10-1632 · F.I.C.A. Supervisor	3,717.02	0.00	9,243.02	27,120.14	60,000.00	-32,879.86	45.2%
10-1634 · Employment Security.	104.05	0.00	178.61	607.16	7,000.00	-6,392.84	8.67%
10-1635 · WORKMAN'S COMP Town	0.00	0.00	0.00	0.00	40,000.00	-40,000.00	0.0%
10-1636 · Group Insurance Town	18,425.24	19,289.78	22,878.21	141,116.76	320,000.00	-178,883.24	44.1%
10-1638 · STAFF TRAINING Town	25.00	200.00	0.00	225.00	1,500.00	-1,275.00	15.0%
10-1640 · SALARIES-TOWN FUND	27,296.14	41,195.88	27,610.23	220,855.00	510,000.00	-289,145.00	43.31%
10-1650 · CONTINGENCY	0.00	0.00	0.00	0.00	10,000.00	-10,000.00	0.0%
10-2800 · WEB SITE EXPENSES	0.00	0.00	155.57	235.57	1,000.00	-764.43	23.56%
10-3100 · MOSQUITO CONTROL	25,425.00	0.00	0.00	50,850.00	55,000.00	-4,150.00	92.46%
10-3105 · PASSPORT PROGRAM	0.00	0.00	0.00	0.00	500.00	-500.00	0.0%
10-3106 · Transportation / Pace	14,586.04	14,702.81	7,154.60	53,903.59	175,000.00	-121,096.41	30.8%
10-3108 · COMM CAREER CENTER	0.00	0.00	5,000.00	5,000.00	5,000.00	0.00	100.0%
10-3109 · COMM EMERG RESP TEAM	0.00	0.00	0.00	1,875.00	3,750.00	-1,875.00	50.0%
10-4180 · Counseling / Meetings	0.00	0.00	0.00	0.00	5,000.00	-5,000.00	0.0%
10-4181 · Mental Health	0.00	0.00	0.00	12,500.00	10,000.00	2,500.00	125.0%
10-4182 · Youth and Family							
10-4183 · West Suburban Pantry	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
10-4182 · Youth and Family - Other	0.00	0.00	0.00	0.00	5,000.00	-5,000.00	0.0%
Total 10-4182 · Youth and Family	0.00	0.00	0.00	0.00	5,000.00	-5,000.00	0.0%
10-4184 · JOB CLUB	0.00	0.00	0.00	0.00	1,000.00	-1,000.00	0.0%
10-4210 · STAFF TRAINING Y&F	0.00	0.00	0.00	0.00	2,000.00	-2,000.00	0.0%

TOTAL

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10-4240 · CONTINGENCIES	0.00	0.00	0.00	0.00	1,000.00	-1,000.00	0.0%
10-4330 · VAN MAINTENANCE Y&F Van	0.00	0.00	0.00	49.54	2,000.00	-1,950.46	2.48%
10-4360 · GAS FOR VAN Y&F Van	0.00	0.00	0.00	11.36	500.00	-488.64	2.27%
20-2101 · FOOD Assistance	4,431.93	0.00	650.00	10,349.10	51,000.00	-40,650.90	20.29%
20-2102 · RENT Assistance	11.00	4,770.18	8,139.00	19,964.18	75,000.00	-55,035.82	26.62%
20-2104 · UTILITY ASSISTANCE	1,969.82	55.00	77.00	5,123.76	28,000.00	-22,876.24	18.3%
20-2105 · SEWER/WATER Assistance	1,000.00	0.00	0.00	2,764.85	7,000.00	-4,235.15	39.5%
20-2106 · NATURAL GAS Assistance	645.81	0.00	0.00	1,007.38	5,000.00	-3,992.62	20.15%
20-2107 · CLOTHING Assistance	50.00	50.00	50.00	350.00	1,500.00	-1,150.00	23.33%
20-2110 · MEDICAL CARE Assistance	0.00	0.00	0.00	0.00	5,000.00	-5,000.00	0.0%
20-2111 · TRANSPORTATION/Gasoline assist	100.00	0.00	800.00	1,660.00	10,000.00	-8,140.00	18.6%
20-2113 · CONTINGENCIES HOME RELIEF	0.00	0.00	0.00	0.00	10,000.00	-10,000.00	0.0%
20-2611 · OFFICE SUPPLIES,	0.00	0.00	0.00	0.00	500.00	-500.00	0.0%
20-2616 · FOOD PANTRY EXPENSES							
20-2805 · VAN MAINTAINANCE, Pantry Van	0.00	0.00	227.88	402.95	1,000.00	-597.05	40.3%
20-2806 · GAS FOR PANTRY VAN	0.00	0.00	0.00	0.00	2,500.00	-2,500.00	0.0%
20-2616 · FOOD PANTRY EXPENSES - Other	0.00	0.00	0.00	81.30	15,000.00	-14,918.70	0.54%
Total 20-2616 · FOOD PANTRY EXPENSES	0.00	0.00	227.88	484.25	18,500.00	-18,015.75	2.62%
20-8702 · SENIOR CITIZEN CARE:	0.00	0.00	0.00	0.00	2,000.00	-2,000.00	0.0%
Total Expense	279,485.12	365,917.47	856,325.17	2,859,310.83	6,119,950.00	-3,260,639.17	46.72%
Net Income	188,758.98	1,369,907.09	-780,703.03	2,407,058.21	-1,007,496.00	3,414,554.21	-238.92%