

*Agenda*  
*Lisle Township*  
*Board of Trustee Meeting*

November 10, 2004

1. Call Meeting to Order at 7:30 p.m.
2. Pledge of Allegiance to the Flag
3. Roll Call
4. Public Comments
5. Approval of Minutes for Special Meeting on October 18, 2004
6. Approval of 2005 Holiday Schedule for Lisle Township Assessor's Employees
7. Approval of 2005 Holiday Schedule for Lisle Township Supervisor's Employees
8. Approval of 2004 Tax Levies for Town Fund and General Assistance
9. Report of Township Supervisor – Charles B. Clarke
10. Reports of Township Officers
11. Other Business
12. Audit of Expenditures
13. Adjournment

**"Disabled persons are welcome to our Board Meetings. Please give us 48 hours notice so that we can make any necessary special arrangements."**



**LISLE TOWNSHIP  
DUPAGE COUNTY, ILLINOIS**

**MINUTES OF THE REGULAR MEETING OF NOVEMBER 10, 2004**

CALL TO ORDER: The Regular Meeting of the Board of Town Trustees was called to order at 7:30 p.m., at the Lisle Township office, 4721 Indiana Avenue, Lisle, IL, by Supervisor Clarke.

1. Roll Call:

Present:

Supervisor Charles Clarke  
Highway Commissioner Michael Dow  
Assessor John Trowbridge  
Trustee Torr Potterton  
Trustee Sam Smith  
Trustee Patti Voras  
Trustee Vito Modica  
Clerk Richard Tarulis

Absent:

None

Others Present:

None

2. Public Comments: None.

3. Approval of Minutes: Motion by Trustee Potterton to approve the minutes of the October 18, 2004 special Town Board meeting. Second by Trustee Modica. Voice vote, all in favor, motion passed.

4. Approval of Holiday Schedule for Assessor Employees: Motion by Trustee Potterton to approve the holiday schedule for the employees of the Assessor's office as presented. Second by Trustee Modica. Voice vote, all in favor, motion passed.

5. Approval of Holiday Schedule for Supervisor Employees: Motion by Trustee Voras to approve the holiday schedule for the employees of the Supervisor's office as presented. Second by Trustee Smith. Voice vote, all in favor, motion passed.

6. Approval of 2004 Tax Levy for Town Fund and General Assistance Fund: Motion by Trustee Smith to approve the 2004 tax levy ordinance for the Town Fund and the General Assistance Fund as presented. Second by Trustee Potterton.

Roll Call Vote:

Ayes: Potterton, Smith, Voras, Modica, Clarke

Nays: None

Absent: None (Motion Passed.)

7. Report of Township Supervisor: Supervisor Clarke gave a tour of the new building. The construction is nearly completed, and the new furniture has been delivered. The staff will be moving during late November.

Supervisor Clarke also commended Highway Commissioner Dow on the excellent leaf pickup service that has been provided this year.

8. Reports of Township Officers: Highway Commissioner Dow reported that he just returned from the TOI conference in Peoria, and it was excellent this year. There were numerous education sessions.

Highway Commissioner Dow also presented two sealed bids for surplus equipment that was authorized to be sold, and advertised for public bidding. Clerk Tarulis opened the bids and read them aloud as follows:

1990 IH 6x4 Dump Truck: Alan Taylor, Sugar Grove bid \$12,200; and  
D.C. Sales, Inc., Olney, IL bid \$9,007.

1965 Cat Grader 99E: Alan Taylor, Sugar Grove bid \$2,600;  
Siebert Trucking, Naperville bid \$2,250; and  
Fritz Landscape, Wauconda bid \$2,077.

9. Other Business: Assessor Trowbridge noted that a recent amendment in the state statutes changed the beginning date of the term of all officials from May 1 to May 15 beginning next year. Based on the change of date, there are still more than 180 days until the beginning of the next terms. Motion by Trustee Smith to reconsider the salary of the Supervisor for the next term. Second by Trustee Modica. Voice vote, all in favor, motion passed.

Motion by Trustee Smith to set the Supervisor's salary as follows: Beginning May, 2005 - \$50,300; beginning May, 2006 - \$51,500; beginning May, 2007 - \$52,750; and beginning May, 2008 - \$54,000. Second by Trustee Modica.

Roll Call Vote:

Ayes: Potterton, Smith, Voras, Modica, Clarke

Nays: None

Absent: None (Motion Passed.)

Motion by Supervisor Clarke to reconsider the Trustees salary for the next term. Second by Trustee Voras. Voice vote, all in favor, motion passed. Trustee Potterton noted that an article in the Daily Herald on November 4 described that the average employer's cost of health insurance for a family of four is approximately \$7,300. The Township pays over \$14,000 for our very good plan. Discussion of providing benefits to Trustees, such as health insurance or retirement. The concensus was that the Trustees should not receive such benefits.

Motion by Trustee Modica to set the Trustee salaries for the next term as follows: \$4,900 for the years beginning in May, 2005 and 2006; \$5,900 for the years beginning in May, 2007 and 2008. Second by Trustee Smith.

Roll Call Vote:

Ayes: Potterton, Smith, Voras, Modica, Clarke

Nays: None

Absent: None (Motion Passed.)

Trustee Potterton complimented Ms. Lois Biggins for the excellent report in October on the Ride DuPage program. The report was very detailed and thorough.

10. Audit of Expenditures:

Motion by Trustee Smith to audit expenditures. Second by Trustee Modica. Voice vote, all in favor, motion passed.

The following total expenditures in each fund were reviewed:

Town Fund	\$ 63,272.77
General Assistance Fund	\$ 11,234.01
Road & Bridge Fund	\$329,892.79

Motion by Trustee Modica to approve the audit of the expenditures. Second by Trustee Potterton.

Roll Call Vote:

Ayes: Potterton, Smith, Voras, Modica, Clarke

Nays: None

Absent: None (Motion Passed.)

11. Motion to Adjourn: Motion to adjourn by Trustee Potterton, second by Trustee Voras. Voice vote, all in favor, motion passed. The meeting adjourned at 8:55 p.m.

Respectfully Submitted,



Richard J. Tarulis  
Township Clerk

\* Next regular meeting Wednesday, Dec. 8, 2004, at 7:30 p.m. at the Lisle Township office \*



# Lisle Township

4721 Indiana Avenue, Lisle, Illinois 60532  
 (630) 968-2087 • WEB: www.lisletwsp.com  
 Fax: (630) 968-3360 • Fax: (630) 968-4733  
 Supervisor General Assistance

*Supervisor*  
**CHARLES B. CLARKE**  
*Town Clerk*  
**RICHARD J. TARULIS**

*Trustees*  
**J. TORR POTTERTON**  
**SAMUEL A. SMITH**  
**TERRY A. CHEREP**  
**PATRICIA VORAS**

## LISLE TOWNSHIP SALARIES FOR 2005 – 2009

The following revised salaries were approved by the Township Board of Trustees and Supervisor at the Board meeting on November 10, 2004:

	TERM			
	5/05-4/06	5/06-4/07	5/07-4/08	5/08-4/09
Supervisor *	50,300	51,500	52,750	54,000
Highway Commissioner	72,000	75,000	79,000	83,000
Clerk	17,000	17,000	18,000	18,000
Trustees	4,900	4,900	5,900	5,900

\* Plus \$1,000/year for Road District Treasurer salary

	TERM			
	1/06-12/06	1/07-12/07	1/08-12/08	1/09-12/09
Assessor **	80,000	84,000	88,000	93,000

\*\* Plus \$4,800/year for car allowance

The Supervisor, Highway Commissioner and Assessor are qualified for health insurance, dental insurance, and life insurance benefits under the same terms as full-time employees.

The Supervisor, Highway Commissioner, Assessor, and Clerk are eligible to participate in the Illinois Municipal Retirement Fund.

*Tentative Holiday Schedule for 2005*

*For Lisle Township Employees*

New Year's Eve Day	Friday, December 31, 2004
President's Day	Monday, February 21, 2005
Memorial Day	Monday, May 30, 2005
Independence Day	Monday, July 4, 2005
Day after Independence Day	Tuesday, July 5, 2005
Labor Day	Monday, September 5, 2005
Columbus Day	Monday, October 10, 2005
Veteran's Day	Friday, November 11, 2005
Thanksgiving Day	Thursday, November 24, 2005
Day after Thanksgiving	Friday, November 25, 2005
Christmas Holiday	Monday, December 26, 2005
Floating Holiday	
Floating Holiday	
Floating Holiday	

**Lisle Township Assessor's Office**  
**TENTATIVE**  
**2005 Holiday Schedule**

<b><u>HOLIDAY</u></b>	<b><u>DATE OF OBSERVATION</u></b>	
1. <b>New Years Eve Day</b>	<b>Friday</b>	<b>December 31, 2004</b>
2. <b>Martin Luther King Day</b>	<b>Monday</b>	<b>January 17, 2005</b>
3. <b>President's Day</b>	<b>Monday</b>	<b>February 21, 2005</b>
4. <b>Memorial Day</b>	<b>Monday</b>	<b>May 30, 2005</b>
5. <b>Independence Day</b>	<b>Monday</b>	<b>July 4, 2005</b>
6. <b>Day after Independence Day</b>	<b>Tuesday</b>	<b>July 5, 2005</b>
7. <b>Labor Day</b>	<b>Monday</b>	<b>September 5, 2005</b>
8. <b>Columbus Day</b>	<b>Monday</b>	<b>October 10, 2005</b>
9. <b>Veteran's Day</b>	<b>Friday</b>	<b>November 11, 2005</b>
10. <b>Thanksgiving Day</b>	<b>Thursday</b>	<b>November 24, 2005</b>
11. <b>Day after Thanksgiving</b>	<b>Friday</b>	<b>November 25, 2005</b>
12. <b>Day after Christmas Day</b>	<b>Monday</b>	<b>December 26, 2005</b>
13. <b>Floating Holiday</b>		
14. <b>Floating Holiday</b>		

**CERTIFICATE OF COMPLIANCE  
TRUTH IN TAXATION**

The undersigned, presiding officer of LISLE TOWNSHIP does hereby certify that the Tax Levy Ordinance, a copy of which is attached hereto, was adopted pursuant to and in compliance with or inapplicability of the provisions of Sections 18-60 through 18-85 of "TRUTH IN TAXATION LAW." (35 ILCS 200/18-55)

DATE: November 10, 2004



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Presiding Officer

## CERTIFICATION OF TAX LEVY ORDINANCE

## LISLE TOWNSHIP

The undersigned, duly elected, qualified and acting Clerk of Lisle Township, DuPage County, Illinois, does hereby certify that the attached hereto is a true and correct copy of the Tax Levy Ordinance, of said Township for the year 2004, as adopted this 10<sup>th</sup> day of November, 2004.

This certification is made and filed pursuant to the requirements of (60 ILCS 1/75-20) and on behalf of Lisle Township, DuPage County, Illinois. This certification must be filed by the last Tuesday in December.

Dated this 10<sup>th</sup> day of November, 2004.

Richard J Tarulis  
Richard J. Tarulis, Town Clerk

Filed this \_\_\_\_\_ day of \_\_\_\_\_ 2004.

County Clerk

**TAX LEVY ORDINANCE  
LISLE TOWNSHIP  
ORDINANCE #**

An ordinance levying taxes for all town purposes for *LISLE TOWNSHIP, DuPage County*, Illinois, for the tax year 2004 collectible in the 2005.

**BE IT ORDAINED** by the Board of Trustees of *LISLE TOWNSHIP, DuPage County*, Illinois, as follows.

SECTION 1: That the sum of: One Million, Eight Hundred Thirty One Thousand and Five Hundred Ninety One Dollars (\$1,831,591.00) are hereby levied upon all property subject to taxation within the Township as that property is assessed and equalized, in order to meet and defray all the necessary expenses and liabilities of the Township as required by statute or voted by the people in accordance with the law for such purposes as:

GENERAL TOWN FUND  
ADMINISTRATION  
ASSESSOR  
SPECIAL PROGRAMS

GENERAL ASSISTANCE  
ADMINISTRATION  
HOME RELIEF

For the year 2004

SECTION 2: That the amount levied for each object and purpose shall be as follows:

**GENERAL TOWN FUND**

**Amount Levied**

**ADMINISTRATION**

Personnel	\$318,867.00
Health Insurance	184,500.00
Retirement Contributions	92,903.00
Building Maintenance	41,000.00
Equipment Maintenance	1,538.00
Accounting Service	5,125.00
Utilities	15,888.00
Legal Services	6,150.00
General Insurance	35,875.00
Telephone	4,100.00
Newsletter	26,138.00
Commodities	3,545.00
Capital Improvements	137,858.00

**TOTAL ADMINISTRATION**

\$873,487.00

**ASSESSOR**

Personnel	\$509,015.00
Equipment Maintenance	4,614.00
Telephone	12,300.00
Travel Expenses	10,250.00
Training	9,225.00
Outside Comm. Appraiser	10,250.00
Legal	4,100.00
Office Supplies	5,125.00
Computer Equipment	14,350.00
Office Equipment	7,175.00
Contingencies	8,200.00

**TOTAL ASSESSOR**

\$594,604.00

**SPECIAL PROGRAMS**

Personnel	\$84,710.00
Mosquito Control	44,075.00
Pilot II Taxi	17,425.00
Pace	41,000.00
Senior Citizen Care	3,075.00
Youth Programs	10,250.00
Computer Services	5,125.00

**TOTAL SPECIAL PROGRAMS**

\$205,660.00

**TOTAL GENERAL TOWN FUND**

**\$1,673,751.00**

Ref: General Corporate Tax 60 ILCS 1/235-10

**GENERAL ASSISTANCE FUND**

**Amount Levied**

**ADMINISTRATION**

Personnel	\$67,845.00
Health Insurance	12,300.00
Retirement Contribution	9,225.00
Insurance/Other	1,845.00
Utilities	5,125.00

**TOTAL ADMINISTRATION** **\$96,340.00**

**HOME RELIEF**

Food	\$25,625.00
Rent	20,500.00
Catastrophe Insurance	5,125.00
Medical	10,250.00

**TOTAL HOME RELIEF** **\$61,500.00**

**TOTAL GENERAL ASSISTANCE FUND** **\$157,840.00**

REF: Public Assistance Tax 60 ILCS 1/235-20

SECTION 3: That the Town Clerk shall make and file with the County Clerk of said County of **DuPage**, on or before the last Tuesday of December, a duly certified copy of this ordinance.

SECTION 4: That if any section, subdivision, or sentence of this ordinance shall for any reason be held invalid or to be unconstitutional, such finding shall not effect the validity of the remaining portion of this ordinance.

SECTION 5: That this ordinance shall be in full force and effect after its adoption, as provided by law.

ADOPTED this 10<sup>th</sup> day of November, 2004, pursuant to a roll call vote by the Board of Trustees of **LISLE TOWNSHIP, DuPage County**, Illinois.

**BOARD OF TRUSTEES**

**AYE**

**NAY**

**ABSENT**

J. Torr Potterton

Patti Voras

Samuel A. Smith

Vito J. Modica

Supervisor, Charles B. Clarke

Richard J. Tarulis  
Richard J. Tarulis, Town Clerk

Charles B. Clarke  
Chairman- Board of Trustees