

Agenda

Lisle Township

Board of Trustee Meeting

November 14, 2007

1. Call Meeting to Order at 7:30 p.m.
2. Pledge of Allegiance to the Flag
3. Roll Call
4. Public Comments
5. Approval of Minutes from October 15, 2007 Meeting
6. Approval of 2007 Tax Levies for Town Fund and General Assistance
7. Referendum for Waste Hauling
8. Discussion of the Inspection of the Lisle Township 4721 Indiana Building
9. Report of Township Supervisor – Charles B. Clarke
10. Reports of Township Officers
11. Other Business
12. Audit of Expenditures
13. Adjournment

"Disabled persons are welcome to our Board Meetings. Please give us 48 hours notice so that we can make any necessary special arrangements."

LISLE TOWNSHIP
BOARD OF TRUSTEE MEETING
4711 Indiana Avenue, Lisle, IL 60532

November 14, 2007

<u>NAME</u>	<u>ADDRESS</u>	<u>ORGANIZATION</u>
Michael Prueter	425 Orleans Ave Naperville	
Bob Longacre	23 rd 420 Country G. Naperville	Hobson Creek
Gina McKendrick	The Sun	
JOHN SMYKOWSKI	NWS ARCHITECTS, INC. 230 W. MONROE #210 CHICAGO IL 60606	
JOHN J CASE	1264 Wendwood	Naperville, IL
Adam Kroupa	5701 Clover Dr. Lisle, IL	Meadows ^{Homeowners} Association
E. PARKER	6 S. 486 SUSSEX	HUNTINGTON HOMEOWNERS
Lauren Kaiser	1012 Conan Doyle Naperville	
Frank PANTALEO	807 S. GRACK ST. Lombard	LISLE TOWNSHIP
Emily Nowstad	619 East Central Rd	
TOM ZAKOSEK	55725 PARK MEADOW	STEEPLE RUN

**LISLE TOWNSHIP
DUPAGE COUNTY, ILLINOIS**

MINUTES OF THE REGULAR MEETING OF NOVEMBER 14, 2007

CALL TO ORDER: The Regular Meeting of the Board of Town Trustees was called to order by Supervisor Clarke at 7:30 p.m., at the Lisle Township office, 4711 Indiana Avenue, Lisle, IL.

1. Roll Call:

Present:

Supervisor Charles Clarke
Assessor John Trowbridge
Trustee Sam Smith
Trustee Patti Voras
Trustee Vito Modica
Trustee Robert Klaeren
Clerk Richard Tarulis

Absent:

Highway Commissioner Michael Dow

Others Present:

Mr. Frank Pantaleo, Lisle Township
Mr. Mike Prueter
Mr. Bob Longacre, Hobson Creek HOA
Ms. Eva McKendrick, Sun Newspaper
Mr. John Smykowski, NWS Architects
Mr. John Case
Mr. Adam Kroupa, Meadows HOA
Mr. Gene Parker, Huntington HOA
Ms. Lauren Kaiser
Ms. Emily Neustadt
Mr. Tom Zakosek, Steeple Run HOA

2. Public Comments: None.

3. Approval of Minutes: Motion by Trustee Voras to approve the minutes of the October 15, 2007 Town Board meeting. Second by Trustee Smith. Voice vote, all in favor, motion passed.

4. Approval of Tax Levy for Town Fund and General Assistance Fund: The Tax Levy Ordinance was presented and discussed. The total amount is the same as the estimated amount from last month. Motion to approve the Tax Levy Ordinance for the Town Fund and General Assistance Fund by Trustee Smith. Second by Trustee Klaeren.

Roll Call Vote:

Ayes: Smith, Voras, Modica, Klaeren, Clarke

Nays: None

Absent: None (Motion Passed.)

5. Approval of Tax Levy for Road District: The Tax Levy Ordinance was not discussed in the absence of Highway Commissioner Dow, who is recovering from surgery. Motion to table the Tax Levy Ordinance for the Road District until next month by Trustee Voras. Second by Trustee Klaeren. Voice vote, all in favor, motion passed.

6. Resolution for Waste Hauling: Supervisor Clarke presented the Resolution to authorize the Township to conduct a referendum in February, 2008, regarding waste hauling. Letters in favor of the referendum were received from the Huntington, Steeple Run, Century Hill, and Hobson Creek Homeowner Associations. Mr. Zakosek pointed out that a Township contract would not guarantee a lower price, but would lock in the terms for a period of time. Motion by Trustee Smith to amend the proposed ballot language. There was no second. Motion by Trustee Klaren to approve the Resolution as presented. Second by Trustee Voras.

Roll Call Vote:

Ayes: Voras, Modica, Klaeren, Clarke

Nays: None

Abstain: Smith

Absent: None (Motion Passed.)

7. Discussion of the Inspection of 4721 Indiana building: Supervisor Clarke introduced Mr. John Smykowski of NWS Architects, who has completed a limited inspection of the building. His company has completed two reports. The first studied whether the building foundation could be reused if the walls and roof were removed and replaced. The opinion is that the walls are partially deteriorated, the stairs are not ADA accessible, and the foundation is not capable of reuse. The second inspection was a visual review of building systems. The windows leak, and the foundation walls have cracks which could begin to leak. His opinion was that a major repair and remodeling would be more expensive than starting over.

Mr. John Case described the original construction of the building in 1978. The building was built with modular construction on a poured foundation. The building served the Township well for almost thirty years, and could be remodeled for reasonable cost, but it was not designed for the food pantry and current number of township employees.

Trustees requested additional information regarding the Township need for space and required repairs. Trustee Modica requested that the review include estimated costs for comprehensive repair to the building, including the roof, windows, fire-proof storage for Assessor records, etc.

8. Report of Township Supervisor: Supervisor Clarke reported that the Village of Lisle had decided to not participate in the transportation program. The food pantry holiday party needs sponsors. The employee holiday party is Friday, December 7, at 11:30 a.m., at the Naperville Country Club.

9. Reports of Township Officers: Assessor Trowbridge presented three Resolutions to honor former employees for dedicated service to the Township. Motion by Trustee Klaeren to

approve the Resolutions as presented. Second by Trustee Modica. Voice vote, all in favor, motion passed.

Highway Commissioner Dow is absent recovering from recent surgery.

10. Other Business: Clerk Tarulis described a letter from County Clerk Gary King regarding possible service cuts due to the budget reductions at the County.

11. Audit of Expenditures:

Motion by Trustee Klaeren to audit expenditures. Second by Trustee Modica. Voice vote, all in favor, motion passed.

The following total expenditures in each fund were reviewed:

Town Fund	\$ 36,341.32
General Assistance Fund	\$ 5,918.20
Road & Bridge Fund	\$ 48,724.24

Motion by Trustee Modica to approve the audit of the expenditures. Second by Trustee Klaeren.

Roll Call Vote:

Ayes: Smith, Voras, Modica, Klaeren, Clarke

Nays: None

Absent: None (Motion Passed.)

12. Motion to Adjourn: Motion to adjourn by Trustee Voras, second by Trustee Smith. Voice vote, all in favor, motion passed. The meeting adjourned at 8:35 p.m.

Respectfully Submitted,



Richard J. Tarulis
Township Clerk

* Next regular meeting Wednesday, Dec. 12, 2007, at 7:30 p.m. at the Lisle Township office *

**CERTIFICATE OF COMPLIANCE
TRUTH IN TAXATION**

The undersigned, presiding officer of LISLE TOWNSHIP does hereby certify that the Tax Levy Ordinance, a copy of which is attached hereto, was adopted pursuant to and in compliance with or inapplicability of the provisions of Sections 18-60 through 18-85 of "TRUTH IN TAXATION LAW." (35 ILCS 200/18-55)

DATE: November 14, 2007



Presiding Officer

FILED

NOV 15 2007

Gay A. Kelly
DuPage County Clerk

CERTIFICATION OF TAX LEVY ORDINANCE

LISLE TOWNSHIP

The undersigned, duly elected, qualified and acting Clerk of Lisle Township, DuPage County, Illinois, does hereby certify that the attached hereto is a true and correct copy of the Tax Levy Ordinance, of said Township for the year 2007, as adopted this 14th day of November, 2007.

This certification is made and filed pursuant to the requirements of (60 ILCS 1/75-20) and on behalf of Lisle Township, DuPage County, Illinois. This certification must be filed by the last Tuesday in December.

Dated this 14th day of November, 2007.

FILED

NOV 15 2007

Ray A. Hidy
DuPage County Clerk

Richard J. Tarulis
Richard J. Tarulis, Town Clerk

Filed this 15th day of November 2007

County Clerk

**TAX LEVY ORDINANCE
LISLE TOWNSHIP
ORDINANCE #**

An ordinance levying taxes for all town purposes for *LISLE TOWNSHIP, DuPage County*, Illinois, for the tax year 2007 collectible in the 2008.

BE IT ORDAINED by the Board of Trustees of *LISLE TOWNSHIP, DuPage County*, Illinois, as follows.

SECTION 1: That the sum of: Two Million, Sixty Seven Thousand, Two Hundred Dollars (\$2,067,200.00) are hereby levied upon all property subject to taxation within the Township as that property is assessed and equalized, in order to meet and defray all the necessary expenses and liabilities of the Township as required by statute or voted by the people in accordance with the law for such purposes as:

GENERAL TOWN FUND
ADMINISTRATION
ASSESSOR
SPECIAL PROGRAMS

GENERAL ASSISTANCE
ADMINISTRATION
HOME RELIEF

For the year 2007

SECTION 2: That the amount levied for each object and purpose shall be as follows:

Amount Levied

GENERAL TOWN FUND

ADMINISTRATION

Personnel	\$ 280,349.00
Health Insurance	\$ 199,619.00
Retirement Contributions	\$ 135,165.00
Early Retirement Incentive (ERI)	\$ 60,000.00
Building Maintenance	\$ 44,153.00
Equipment Maintenance	\$ 1,655.00
Accounting Service	\$ 5,519.00
Utilities	\$ 17,109.00
Legal Services	\$ 6,518.00
General Insurance	\$ 38,633.00
Telephone	\$ 4,413.00
Newsletter	\$ 28,157.00
Commodities	\$ 3,782.00
Capital Improvements	\$ 148,458.00

TOTAL ADMINISTRATION \$ 973,530.00

ASSESSOR

Personnel	\$ 548,154.00
Equipment Maintenance	\$ 4,968.00
Telephone	\$ 13,246.00
Travel Expenses	\$ 11,038.00
Training	\$ 9,934.00
Outside Comm. Appraiser	\$ 11,038.00
Legal	\$ 4,308.00
Office Supplies	\$ 5,519.00
Computer Equipment	\$ 15,454.00
Office Equipment	\$ 7,726.00
Contingencies	\$ 8,830.00

TOTAL ASSESSOR \$ 640,215.00

SECTION 3: That the Town Clerk shall make and file with the County Clerk of said County of **DuPage**, on or before the last Tuesday of December, a duly certified copy of this ordinance.

SECTION 4: That if any section, subdivision, or sentence of this ordinance shall for any reason be held invalid or to be unconstitutional, such finding shall not effect the validity of the remaining portion of this ordinance.

SECTION 5: That this ordinance shall be in full force and effect after its adoption, as provided by law.

ADOPTED this 14th day of November, 2007, pursuant to a roll call vote by the Board of Trustees of **LISLE TOWNSHIP, DuPage County**, Illinois.

<u>BOARD OF TRUSTEES</u>	<u>AYE</u>	<u>NAY</u>	<u>ABSENT</u>
Patti Voras	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Samuel A. Smith	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Vito J. Modica	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Robert J. Klaeren II	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Supervisor, Charles B. Clarke	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Richard J. Tarulis
Richard J. Tarulis, Town Clerk

Charles B. Clarke
Chairman- Board of Trustees

FILED

NOV 15 2007

Lacy O. Kelly
DuPage County Clerk

**LISLE TOWNSHIP
RESOLUTION 2007- 01**

A RESOLUTION providing for and requiring the submission of the proposition that Lisle Township be authorized to contract, administer or license a refuse collection, disposal service and recycling program on behalf of the residents of the unincorporated areas of the Township, to the voters of Lisle Township, DuPage County, Illinois, at the Primary Election to be held on the 5th day of February, 2008.

WHEREAS, the Board of Town Trustees (the "Board") of Lisle Township, DuPage County, Illinois (the "Township"), is not presently authorized to contract, administer or license with a service company for the purpose of providing refuse collection and disposal, for the unincorporated areas of the Township; and,

WHEREAS, while the Board, is presently authorized, by Statute, to contract, administer or license a recycling program in the unincorporated areas of the Township, the Board desires direction from the residents of the unincorporated areas of the Township; and,

WHEREAS, the Supervisor of the Township has recommended, and the Board does hereby find and determine, that it may be in the best interest of the Township to contract, administer or license a refuse collection, disposal and recycling program for the benefit of the unincorporated areas of the Township; and,

WHEREAS, before the Board is authorized to contract, administer or license a refuse collection and disposal service said question of authority must be submitted to the voters of the unincorporated areas of the Township as provided by the provisions of Article 210 of the Township Code, and all laws amendatory thereof and supplementary thereto, and such proposition must be approved by a majority of the voters of the unincorporated areas of the

Township voting on such proposition at an election to be held in and for the Township, and it is hereby deemed advisable, necessary and in the best interests of the Township that the proposition of providing refuse collection, disposal and recycling services as above referred to, be submitted to the voters of the unincorporated areas of the Township at an election to be held and conducted in accordance with the general election law.

NOW, THEREFORE, Be It Ordained by the Board of Town Trustees of Lisle Township, DuPage County, Illinois, as follows:

Section 1. That it is necessary and in the best interests of the Township, to obtain authority to provide refuse collection, disposal and recycling services for the unincorporated areas of the Township, pursuant to Section 85-13(f) (60 **ILCS** 1/85-13(f)) and Article 210 of the Township Code, (60 **ILCS** 210).

Section 2. That the proposition hereinabove referred to be submitted to the voters of the unincorporated areas of the Township in accordance with the general election law at the Primary Election to be held on Tuesday, the 5th day of February, 2008, between the hours of 6:00 o'clock A.M. and 7:00 o'clock P.M. on said day (the "Election").

Section 3. That the Election shall be held in the voting precincts and the polling places established by the Board of Election Commissioners of the County of DuPage (the "Election Authority"), for voters of the Township at said primary election.

Section 4. That the Election Authority of said County shall give notice of the election in accordance with the general election law by publishing notice thereof once in one or more local, community newspapers published and having general circulation in the Township, and also once in a newspaper published in said County, the dates of such publications of said

notice to be not more than thirty (30) or less than ten (10) days prior to the date set for the Election.

Section 5. That it is hereby found and determined that the Daily Herald is a local community newspaper published and having general circulation in the Township and county as required by Sections 12-4 and 12-5 of the Election Code of the State of Illinois, as amended (the "Election Code").

Section 6. That said notice shall include the following:

NOTICE IS HEREBY GIVEN that at the Primary Election to be held on Tuesday, the 5th day of February, 2008, the following proposition will be submitted to the voters in the unincorporated areas of Lisle Township, DuPage County, Illinois:

Shall Lisle Township be authorized to contract, administer or license a refuse collection, disposal and recycling program on behalf of the residents of the unincorporated areas of the Township, pursuant to Section 85-13(f) and Article 210 of the Township Code?

YES

NO

The polls at said election will be open at 6:00 o'clock A.M. and continue open until 7:00 o'clock P.M. of that day.

Section 7. That the ballot to be used at the Election shall be in substantially the following form, with such alterations, changes, deletions and insertions as may be required by Article 24 of the Election Code if an electronic, mechanical or electric voting system is used at the Election:

(Face of Ballot)

OFFICIAL BALLOT

**PROPOSITION TO AUTHORIZE THE TOWNSHIP TO CONTRACT,
ADMINISTER OR LICENSE A REFUSE COLLECTION, DISPOSAL AND
RECYCLING PROGRAM**

(INSTRUCTIONS TO VOTERS: Mark a cross (x) in
the space opposite the word indicating the way you
desire to vote.)

Shall Lisle Township be authorized to contract,
administer or license a refuse collection, disposal
and recycling program on behalf of the residents of
the unincorporated areas of the Township, pursuant
to Section 85-13(f) and Article 210 of the Township
Code?

YES

NO

(Back of Paper Ballot)

Official ballot for voting on the proposition to
authorize Lisle Township to administer or license
a refuse collection and recycling program in the
unincorporated areas of Lisle Township, DuPage
County, Illinois, at the Primary Election
held on February 5, 2008.

Precinct Number: _____

Polling Place: _____

(Election Authority) (SEAL)

Section 8. That the Election shall be conducted by the election judges appointed by
the Election Authority to act in the precincts at which said proposition will be submitted to the
voters of the Township.

Section 9. That after the adoption hereof and not less than sixty-one (61) days prior to the date of the Election, the Township Clerk shall certify a copy hereof to the Election Authority in order that the proposition set forth herein may be submitted to the voters of the Township at the Election.

Section 10. That the election shall be held and conducted and the returns thereof duly canvassed, all in the manner and time as provided by the general election law.

Section 11. That all ordinances, resolutions and parts thereof in conflict herewith be and the same are hereby repealed, and that this ordinance be in full force and effect forthwith upon its adoption.

Roll Call Vote:

Ayes: VORAS, MODICA, KLAEREN, CLARKE

Nays: NONE

Absent: NONE

Abstain: SMITH

Adopted: November 14, 2007.

**BOARD OF TOWN TRUSTEES
LISLE TOWNSHIP,
DUPAGE COUNTY, ILLINOIS**

Charles A. Clarke

Supervisor

(SEAL)

ATTEST:

Richard J. Taulis

Town Clerk

STATE OF ILLINOIS)
) SS
COUNTY OF DUPAGE)

CERTIFICATION OF RESOLUTION AND BALLOT QUESTION

I, the undersigned, do hereby certify that I am the duly qualified and acting Township Clerk of Lisle Township, DuPage County, Illinois (the "Township"), and as such official I am the keeper of the records and files of the Township.

I do further certify that the attached and foregoing is a full, true and complete copy of Resolution No. 2007-1 entitled:

A RESOLUTION providing for and requiring the submission of the proposition that Lisle Township be authorized to contract, administer or license a refuse collection, disposal service and recycling program on behalf of the residents of the unincorporated areas of the Township, to the voters of Lisle Township, DuPage County, Illinois, at the Primary Election to be held on the 5th day of February, 2008.

as adopted by the Board of Town Trustees at a regular meeting held on the 14th day of November, 2007, all as appears from the official records of said Township in my care and custody.

I do further certify that said Resolution requires the submission of the following question of public policy to the voters of the unincorporated areas of Lisle Township, DuPage County, Illinois, at the primary election to be held on February 5, 2008:

Shall Lisle Township be authorized to contract, administer or license a refuse collection, disposal and recycling program on behalf of the residents of the unincorporated areas of the Township, pursuant to Section 85-13(f) and Article 210 of the Township Code?	YES
	NO

IN WITNESS WHEREOF, I hereunto affix my official signature and the corporate seal

of the Township, this 15th day of November, 2007.

Richard J Taulis

Town Clerk, Lisle Township,
DuPage County, Illinois

(SEAL)