

**LISLE TOWNSHIP  
DUPAGE COUNTY, ILLINOIS**

**MINUTES OF THE REGULAR MEETING OF JUNE 12, 2019**

CALL TO ORDER: The Regular Meeting of the Board of Township Trustees was called to order by Supervisor Mullen at 7:30 p.m. at the Lisle Township office, 4711 Indiana Avenue, Lisle, IL.

Roll Call:

Physically Present:

Supervisor Mary Jo Mullen  
Highway Commissioner Ed Young  
Assessor John Trowbridge  
Trustee Michael Tams  
Trustee Michael Riedy  
Trustee Kathy Chatman  
Trustee Sean Allen  
Clerk Robert Klaeren

Present Electronically: None

Absent: None

Others Present:

Jim Vondran, Bill Green Scott Duenser

**Public Comments:**

Bill Green made note of an article that will appear in the June 13th edition of the Daily Herald regarding the bill that would undo the merger of the Lisle and Naperville Township Highway departments in favor of the merger of the Naperville Highway department into the Naperville Township Supervisor's Office.

**Approval of the May 8, Regular Meeting Minutes:**

Trustee Chatman Made the motion to approve the May 8, 2019 Regular Meeting Minutes as amended: Motion was seconded by Trustee Riedy.

Motion Passed

**Discussion and Potential Action on Audit for year ending December 31, 2018:**

Trustee Riedy made the motion to approve the audit for the year ending December 31, 2018. Trustee Allen seconded to the motion.

Scott Duenser of Klein Hall CPAs briefly went through audit report also noted that there will be another audit for the stub year. Following Mr. Duenser's brief report, Highway Commissioner Young asked about the negative change to the pension funding. Mr. Duenser explained that there was a change in the data reflecting a loss by IMRF of funds invested and additional Liability. He noted that Lisle Township was still relatively well funded for a local government in the area and then reiterated that they received the information in the audit from IMRF.

Trustee Chatman asked a question regarding Page 2 of the management letter; the auditor explained that he was reviewing procedures they noted that a check was not immediately deposited in the bank after receipt. It was noted that procedures have been changed and that direct deposit should be looked into. Trustee Chatman then inquired about the other comment regarding the allocation of interest between funds needs to be adjusted to be proportional even if dollars from multiple funds exists in the same bank account.

Hearing no further discussion the supervisor asked for a roll call vote.

Roll Call Vote:

Ayes: Tams, Riedy, Chatman, Allen, Mullen

Nays: None

Absent: None

Motion Passed

**Discussion of and Potential Action on Resolution 2019-2, Participation by Elected Officials in IMRF:**

Supervisor Mullen explained that this resolution must be passed every two years.

Trustee Tams made the motion to approve the Resolution 2019-2. Trustee Riedy seconded the motion.

Roll Call Vote:

Ayes: Tams, Riedy, Chatman, Allen, Mullen

Nays: None

Absent: None

Motion Passed

### **Update on 4721 Indiana Ave Office:**

The supervisor noted that she and the assessor walked the building with a representative from Commonwealth Edison (ComEd). She noted that ComEd found the way the electrical was set up interesting, and that it would take two visits by crews to resolve.

Supervisor Mullen said they also provided an estimate of cost for the services and with that information in hand the township is preparing to go out to bid for the demolition.

Assessor Trowbridge explained that the condition of the building has not gotten any better. He stated that there was more water in the basement of the building despite the previous repairs to the foundation and said that if the board had doubts or second thoughts regarding trying to save the building, they should have confidence in their decision to demolish it.

Supervisor Mullen then explained that she and the assessor had sent off a questionnaire to those who have expressed an interest in leasing office space to the township on a long-term basis. Many of the questions were regarding who was responsible for certain costs, and the mechanics of the lease. The questionnaire is due from these parties at the end of June.

The board then briefly discussed its legal ability to sign long-term leases and intergovernmental agreements; this discussion ended without consensus regarding the issue. All agreed that further clarification may be needed.

### **Reports of Elected Officials:**

#### **Assessor Trowbridge:**

Assessor Trowbridge thanked the board and other township employees for their outreach following the passing of one of his employees. She will be missed by all in his office. He also noted that the employee was working until a few days before she passed and that all in the office were caught off guard.

#### **Commissioner Young:**

Highway Commissioner Young noted that the increase in the gas tax will yield the highway department additional revenue. He has just received a write up from the county regarding distribution of the funds, and he will share it with the board via email the following business day.

The commissioner then discussed House Bill 3676 was passed by the general assembly eliminating the prior Lisle and Naperville Highway Departments merger. One particularly interesting part of the bill is that it gives Naperville Township control of the Naperville Township Highway Department the day it is signed.

*(Continued)*



## **Reports of Elected Officials:** *(Continued)*

### **Supervisor Mullen:**

Supervisor Mullen informed the board that there was an incident at the township office recently where a resident was told that he could not serve their community service hours at the township in the food pantry because of a prior incident at the township. The customer became belligerent and the police were called. They calmed the individual down, escorted him out, and then suggested that the township send him a no trespass letter.

The supervisor informed the board that the week before the capital bill was passed in Springfield that she had received a call from State Representative Stava-Murray. The representative was inquiring if Lisle Township needed funding for its food pantry which she would support. The bill contained about \$22,000.00 for improvements in the food pantry plus \$20,000 for installing a cooler unit in the food pantry van. The funds will be used to make the "cold room" into a more usable walk-in area as well as make accommodations for the van to have a refrigerated unit in it. The van refrigeration will ensure that more of the food that is rescued is usable by patrons.

The morning of June 20th, the township pantry along with the Jewel-Osco store on Maple Ave. will be recognized by the Northern Illinois Food Bank.

The supervisor expressed her appreciation to the staff and the board regarding the loss of her mother following the May board meeting.

### **Other Business:**

Trustee Chatman noted that Lisle School District 202 offered to have the township officials tour the new Lisle Elementary School and suggested that perhaps a date for the tour could be set at the next board meeting for late July or early August.

### **Audit of Expenditures:**

A Motion was made by Trustee Tams to audit expenditures. It was Seconded by Trustee Riedy. Voice vote, all in favor, motion passed.

The following total expenditures in each fund were reviewed:

Town Fund	\$ 132,855.45
General Assistance Fund	\$ 10,393.37
Road & Bridge Fund	\$ 44,849.43

*(Continued)*

**Audit of Expenditures:** *(Continued)*

A Motion was made by Trustee Riedy to approve the audit of the expenditures. It was Seconded by Trustee Tams.

Roll Call Vote:

Ayes: Tams, Riedy, Chatman, Allen, Mullen

Nays: None

Absent: None

Motion Passed

**Executive Session:** None

**Adjournment:**

A Motion to adjourn was made by Trustee Chatman. It was second by Trustee Riedy. Voice vote, all present in favor, motion passed. The meeting adjourned at 8:07 p.m.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Robert Klaeren', written over a horizontal line.

Robert Klaeren  
Township Clerk