

**LISLE TOWNSHIP
DUPAGE COUNTY, ILLINOIS**

**Minutes of the Special Meeting
Assessor's Office: Public Feedback Sessions**

**Lisle Public Library, 777 Front Street, Lisle, IL 60532
July 24, 2018, 7:00 PM**

Call to Order:

The Special Meeting Board meeting was called to order by Supervisor Mullen at 7:05 p.m. at the Lisle Library, 777 Front Street, Lisle, IL 60532.

Roll Call:

Supervisor Mullen asked township elected officials to introduce herself/himself to the assembly and as they were called in roll.

Present:

Supervisor Mary Jo Mullen

Trustee Michael Tams

Trustee Michael Riedy

When called in roll and after introducing himself, Mr. Riedy mentioned that we have been researching our options for what to do with the old contaminated building, and in light of a recent newspaper article, suggested that a few citizens at focus meetings are not enough to make a decision, and that perhaps a referendum seeking broader opinion should be placed on next November's ballot. He requested that the issue be placed on the agenda for the August regular board meeting for further discussion.

Trustee Kathy Chatman

Assessor John Trowbridge

Highway Commissioner Ed Young

Present Electronically: None

Absent: Trustee Sean Allen, Clerk Robert Klaeren

Jim Vondran then introduced himself as assistant to the supervisor and deputy clerk, and stated he would take the meeting minutes.

Others Present : Sue Quigley, Lorraine King, Richard Brosig, Eunice Rettinger, Gerry Galloway, Lene Young, Donna Norvilas, Vitas Norvilas, Carolyn Vondran, Lincoln Lockhart, Sandra Lockhart, John Costello, Terri Trowbridge, Jeanette Ryan, Tom Hummel, Chris Pecak, Kay Horan, Michael Connelly

Overview of Issue and Presentation of Options

Supervisor Mullen gave an overview of how this focus group meeting will proceed, and gave a brief timeline history and condition of the 4721 Indiana Ave building that led to the assessor's office having to evacuate and move to another location. Subsequent discussions and engineering studies resulted in several options regarding the building itself, and these public forums were being held to inform the public and seek opinions of where to find a suitable location for the assessor's office. The supervisor presented multiple slides showing recent photos and details of

the current and continuing worsening condition of the building. Additional slides presented the pros and cons for each of six options that are available; three of the options would be on the original site, and three would be alternative sites.

Following the slide presentation, the supervisor took questions from those present. There were 14 questions asked among the attendees.

Discussions in Table Breakout Groups

The supervisor then asked the attendees to form three breakout session groups, supplying them with questions for the group to answer and provide feedback. When finished, Supervisor Mullen had each group report on their findings, which she recorded on a large easel display. A summary of the groups' findings is attached to these minutes.

Public Comments

Chris Pecak, Village of Lisle mayor, stated that the township assessor had inquired about possible space available to house the assessor's office within the Lisle village hall. At the time, the available space was not deemed suitable for efficient operation of the assessor's business office, as it was divided in smaller spaces on two different floors. Mr. Pecak mentioned that now, with additional planning and moving of village departments, he believes that the village hall could be a suitable location.

An additional attendee stood and to say thank you for presenting this forum.

Adjournment

A motion to adjourn was made by Trustee Riedy; it was seconded by Trustee Chatman. Voice vote, all present in favor, motion carried. The meeting adjourned at 8:41 p.m.

Respectfully Submitted,



James J. Vondran
Lisle Township Deputy Clerk

Group Feedback – Report Outs

July 24, 2018

Table 1:

Additional considerations:

- Would relocating entire Township campus be an option?
- Staffing levels into future (The Assessor did say that his staffing level has decreased over time due to efficiencies, and would not anticipate staff levels increasing)

What considerations were important and why:

- Keeping total costs down and lower taxes
- Flexibility
- Accessibility, parking close to the office entry
- Having the Capital Improvements budget already in place

Favored option:

- Option 4 (2 people) or Option 6 (1 person), as long as long-term leases pursued
- Cheapest that meets the need

Table 2:

Additional considerations:

- Use of RFP process to get long-term lease options
- Increasing use of internet/digital processes to promote efficiency
- Unknown of how we work and do business in the future – especially with remote access and technology

What considerations were important and why:

- Cost

Favored option:

- Option 4, continue to rent

Table 3:

Additional considerations:

- Contingency costs for construction or possibly O&M
- Multiple locations may lead to increase cost of O&M compared to being on campus

What considerations were important and why:

- Cost
- Amount of maintenance to be considered
- Cost for taxpayers, especially with uncertainty in Township future
- Ensuring Accessibility, especially for options 1-4

Favored option:

- Option 4, continue to rent