

**LISLE TOWNSHIP  
DUPAGE COUNTY, ILLINOIS**

**MINUTES OF THE REGULAR MEETING OF SEPTEMBER 11, 2013**

CALL TO ORDER: The Regular Meeting of the Board of Township Trustees was called to order by Supervisor Tarulis at 7:30 p.m. at the Lisle Township office, 4711 Indiana Avenue, Lisle, IL.

Roll Call:

Physically Present:

Supervisor Richard Tarulis  
Highway Commissioner Charles Clarke  
Trustee Michael Tams  
Trustee Michael Riedy  
Trustee Sharon Connell  
Trustee Ed Young  
Clerk Robert Klaeren  
Assessor John Trowbridge

Present Electronically: None

Absent: None

Others Present:

Mike Loftus  
Tony Fuscone  
Jim Vondran  
Bill Green  
John Quinn  
Anna B. Simion

**Public Comments:**

None

**Approval of August 14, 2013 Regular Meeting Minutes:**

Trustee Young motioned for the approval of the minutes from the August 14<sup>th</sup> meeting. Trustee Connell seconded the motion.

Motion was approved by unanimous voice vote.

### **Discuss and Approve Audit:**

Trustee Young and Supervisor Tarulis detailed their review of the audit. They found a few typos and four poorly worded sentences. A few other issues regarding wording were noted by the board as well.

It was determined that the Supervisor would ask the Auditors to correct or clarify the issues noted.

The Supervisor and Trustee Young then briefly discussed whether the township should change its method of accounting from its current cash method to an accrual method. The conversation included concerns for the additional expenses and the potential insight that may be provided to the township residents and the board by a change in accounting methods.

There was next a brief discussion of financial controls, during which the Supervisor Tarulis went through the process of how an invoice is approved and paid.

Trustee Tams made a motion that the audit be approved, subject to the minor changes and/or clarifications indicated by the board.

The motion was seconded by trustee Riedy.

Roll Call Vote:

Ayes: Tams, Riedy, Connell, Young, Tarulis,

Nays: None

Absent: None

Motion Passed

### **Discuss Levy and Schedule:**

A draft of the tax levy was handed out for review. Supervisor Tarulis explained that levy must be approved by December, but he would like to do it in November so there are no timing problems. Therefore, the Resolution to Determine Estimated Taxes must be approved in October, in order to comply with the Truth in Tax law. There will have to be a public hearing this year because the tax levy will be more than 5% greater than last year's levy. Since the tax levy was reduced by 50% last year, it will double this year in order to get back to where we were two years ago.

### **Report of Elected Officials:**

Supervisor Tarulis:

The supervisor mentioned the extra space the township has in the basement of the assessor's building and if there is a better use of this space. He wondered if it could be rented out for meetings. He then asked if the board might consider its use to be discussed at a later meeting.

Supervisor Tarulis then told the board that the new network server was installed. The staff is beginning to back up its documents and forms to the server.

Mr. Tarulis's final item was to inform the board that the township had received two architects proposals for the handicapped accessibility improvements to be done on the supervisors building and that he was waiting on a third proposal before he brought them to the board.

Assessor Trowbridge:

The assessor is continuing to move forward with the interior lighting improvements that he mentioned last month which could significantly reduce power consumption in his office.

Highway Commissioner Clarke:

Mr. Clarke told the board that the Gradall that was discussed in the last meeting had been delivered. The highway commissioner then mentioned that his department has spent a great deal of time and resources removing infected ash trees from the parkways and that he expects this to continue to be the case for some time to come.

### **Other Business:**

Jim Vondran brought the TRIAD's Senior Safety & Wellness Fair to the board's attention. The event is to be held on October 11, from 10 AM to 2 PM at 919 south Washington Street in Naperville.

Mr. Vondran then told the board that the TRIAD was working on its 2014 schedule of events and that it may include an additional car care clinic as well as two safety academy events.

Bill Green then wanted to thank Jim, Susan and Laura for their assistance during the LIHEAP sign up period.

### **Audit of Expenditures:**

Motion by Trustee Young to audit expenditures. Second by Trustee Connell. Voice vote, all in favor, motion passed.

The following total expenditures in each fund were reviewed:

Town Fund	\$ 37,379.53
General Assistance Fund	\$ 12,259.44
Road & Bridge Fund	\$ 193,174.73

Motion by Trustee Tams to approve the audit of the expenditures. Seconded by Trustee Riedy.

Roll Call Vote:

Ayes: Tams, Riedy, Connell, Young, Tarulis,

Nays: None

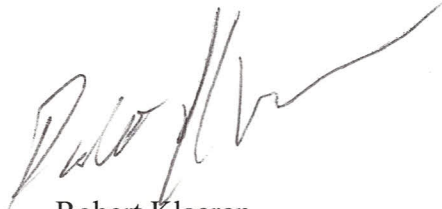
Absent: none

Motion Passed

**Adjournment:**

Motion to adjourn by Trustee Connell, second by Trustee Young. Voice vote, all in favor, motion passed. The meeting adjourned at 8:34 p.m.

Respectfully Submitted,

A handwritten signature in dark ink, appearing to read 'Robert Klaeren', written in a cursive style.

Robert Klaeren  
Township Clerk

**\*\* Next regular meeting Wednesday, October 9, 2013, at the Lisle Township office \*\***