

**LISLE TOWNSHIP
DUPAGE COUNTY, ILLINOIS**

MINUTES OF THE BUDGET WORKSHOP MEETING OF SEPTEMBER 4, 2018

CALL TO ORDER: The Regular Meeting of the Board of Township Trustees was called to order by Supervisor Mullen at 6:30 p.m. at the Lisle Township office, 4711 Indiana Avenue, Lisle, IL.

Roll Call:

Physically Present:

Supervisor Mary Jo Mullen
Highway Commissioner Ed Young
Assessor John Trowbridge
Trustee Michael Tams
Trustee Michael Riedy
Trustee Kathy Chatman
Trustee Sean Allen
Clerk Robert Klaeren

Present Electronically: None

Absent: None

Others Present: None

Public Comments: None

Discussion on Change of Fiscal Year to April 1 Start:

Supervisor Mullen conveyed that she has spoken with the township's auditor, attorney and finance director. All expressed that unless the comptroller changed its opinion and therefore its rules it would be a very manageable process to return to an April 1 start to the fiscal year.

The process involves having a "stub year" from January through March. An audit of such a short stub year is not necessary but the board discussed the merit of having an audit done verses the cost, and it was the consensus of the board that an audit should be part of any plan. thus ensuring the confidence of the townships residents.

The merits of changing the fiscal year to an April 1 start were discussed with the assessor taking the lead. Mr. Trowbridge explained that administratively the April 1 start was challenging for many reasons. These reasons included that the current fiscal year coincides with the "closing of the books" in the assessor's department. He also noted that 99% of townships were on the April 1 start. The township's return to being consistent with the overwhelming percentage of Illinois townships makes administrative and statutory obligations easier to schedule.

The discussion of this issue continued for some time to come with the board discussing the issues and merits of both fiscal year.

Discussion on Change of Fiscal Year to April 1 Start (Continued):

During the discussion it was decided by that the board would be comfortable with the fiscal year change if it made the township more efficient. It was also noted that if the fiscal year was kept aligned with the calendar year, that Highway department would need to have a stub year before its merger with Naperville Township's Highway Department.

The discussion ended with the board asking the supervisor to place the changing of the fiscal year to April 1 on the agenda as an item for discussion and possible action at the next regular township meeting.

Budget Workshop:

Highway Commissioner Young began this portion of the meeting by going through his budget. The highway commissioner first went through his capital equipment portion noting the advanced age of a number of the township's pieces of equipment he intends to replace in the coming years; he further noted that it was principally the same list as the previous year and that he continues to look for good deals on equipment.

The budget also includes money to replace some of the trees as he looks to develop a tree replacement program. He is speaking with the Morton Arboretum to develop this plan.

The highway commissioner also discussed the need for better sidewalks in the area near the new Meadows school. Mr. Young told the board that he was beginning to look into the possibility of receiving federal funds for the potential sidewalk project.

Mr. Young then mentioned a few other projects and discussed the potential areas for street repairs in 2019.

The board discussed the budget and then asked if there was any progress in the highway department consolidation. Mr. Young noted that he had copied the township board on a recent attempt to contact the Naperville Townships Highway Commissioner, but he had not heard back from him. He intends to contact the Naperville Township Supervisor to see if he is able to assist in getting the Naperville Highway Commissioner to begin discussions on the consolidation.

The assessor then went through his budget thoroughly noting there were only a few changes. One is that he is beginning to work with are Surface Pro computers to use while in the field. Since his department does not have cell phones, he will piggyback on the highway department's phones for two cellular SIM cards which will be used in the computers to facilitate data communication. He will reimburse the highway department for the monthly cost of the SIM Card.

The assessor then completed the review of his budget which is principally unchanged from the previous year.

Budget Workshop (Continued):

The supervisor then went through her budget noting changes to her budget. One of the changes was to the printing and publishing line item. This is increased is to professionally publish some of the township informational brochures and to send a post card to residents inviting them to visit our website and provide the township with an email address so it can more efficiently communicate with residents. This post card would be sent after the website is updated. This update is necessary because nearly half of the website users are hitting the site from mobile devices and the current format of the website does not support mobile very well.

The supervisor and board then went through the line items which would change for the 2019 budget. Most line items will remain principally unchanged or have been adjusted to be more in line with what they expect to spend in 2018.

The board then discussed the disposition of the youth and mental health line item. It was suggested that these lines be split into two, so that the board can target the issue given the current mental health crisis.

The supervisor and board then reviewed the General Assistance budget and its line items; most of which remain the same with some adjustments to reflect small increases and decreases based on actual spending this year.

The board thanked the department heads for their time and all the work it took to put together the budgets.

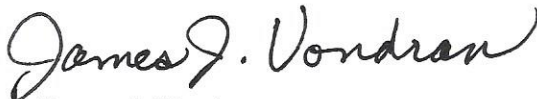
Adjournment:

Motion to adjourn was made by Trustee Riedy; it was second by Trustee Chatman. Voice vote, all present in favor, motion passed. The meeting adjourned at 7:15 p.m.

Respectfully Submitted,

Robert Klaeren
Township Clerk

Minutes approved September 12, 2018



James J. Vondran
Township Deputy Clerk