



MINUTES OF THE SPECIAL MEETING February 14, 2023

1. CALL TO ORDER: The Special Meeting of the Board of Township Trustees was called to order by Supervisor Hewitt at 9:06 am. The board utilized the Zoom platform to remotely include attendees to the meeting. Lisle Township residents were able to provide public comment via Google form on the internet prior to the meeting.

2. Pledge of Allegiance

Roll Call:

Physically Present: Supervisor Diane Hewitt
Trustee Autumn Geist
Trustee Jean Page
Assessor John Trowbridge
Clerk Debbie Pawlowicz

Also Present: Township Attorney Yordana Wysocki, Jerald Wolfe, Lisa Rose, Marty Srail, Sharon Connell
Present Electronically: Trustee Christy McGovern Donna Prepejchal, Sam T.

Public Comment was moved to end of meeting.

3. Public Comment

4. Discussion and possible action regarding the Payment of Bills through February 8, 2023.

It was discussed that the budget with the budget/actuals seem to have some mistakes posted; a list of volunteers should exist for the board’s knowledge; the township would be best served if workorders with directives are attached to receipts; it would be helpful to have a handyman for the township.

A motion was made by Trustee Page to move to audit of expenditures.

The motion was seconded by Trustee Geist. 3-0 Motion Passed

A motion was made by Trustee Geist to add back in the one check pulled for Steven Hummel.

The motion was seconded by Trustee Page. 3-0 Motion Passed

A motion was made by Trustee Page to approve the audit.

The motion was seconded by Trustee McGovern. 3-0 Motion Passed

Assessor Trowbridge informed the board that the insurance coverage has not yet been addressed nor has any employee been contacted. It’s been a week since it was brought up at the meeting even though the Trustees said to take care of it immediately. The 1099s that was said were sent out were not. The Benefit Manager was directed by email on December 1 to send documents to the Assessor’s office. That did not happen. After the Wednesday meeting the benefit manager said that after January 31 there is nothing that can be done unless they fit into a change of life circumstance. A letter is going to be sent by the Township Attorney to the employees listing out any options. Assessor Trowbridge would like a copy the letter from the Supervisor to the benefit’s manager instructing him to tell the employees of open

enrollment. The Supervisor believes it was a conversation. In the future the accountant will be in charge of benefit access and benefit management. Part of a contract to be discussed next month. The solution is that the employees can keep the insurance they have or can change it for life circumstance. There are also two employees who don't know if they are covered or not. Supervisor Hewitt will invite the benefit's manager to the March meeting per Trustee Geist request. Sharon Connell stated the Highway Dept knows there will be a change but doesn't know what they are either. It was noted that Linda Nayder knows what the change. Assessor Trowbridge would like something by the end of the day the employees know if they have dental and medical insurance, as well as the 1099 that hasn't been done.

5. Adjournment:

**A motion was made by Trustee Page to adjourn.
The motion was seconded by Trustee Geist.**

3-0 Motion Passed

Respectively submitted,

Debbie Pawlowicz

Lisle Township Clerk

A video of the meeting can be found at

<https://drive.google.com/file/d/176VWcRStm0czBrr5daF6oyQU5aZxQKnJ/view>