



**LISLE TOWNSHIP
DUPAGE COUNTY, ILLINOIS**

MINUTES OF THE COMMITTEE OF THE WHOLE MEETING March 8, 2023

1. CALL TO ORDER: The Regular Meeting of the Board of Township Trustees was called to order by Supervisor Hewitt at 10:53pm. The board utilized the Zoom platform to remotely include attendees to the meeting. Lisle Township residents were able to provide public comment via Google form on the internet prior to the meeting.

Roll Call:

Physically Present: Supervisor Diane Hewitt
Trustee Autumn Geist
Trustee Christy McGovern
Trustee Jean Page
Assessor John Trowbridge
Highway Commissioner Ed Young
Clerk Debbie Pawlowicz

Present: Township Attorney Yordana Wysocki, Marty Srail, Sharon Connell, Lene Young, David Seastrom, Ruby Smith, Don Krause, Paul Hujer, Deta Gillen, Maryann Vazquez, Mark Spieglan, Darren Schretter

Present Electronically: Paula Garcia, Liz Chaplin, Lisa Rose, Donna Prepejchal, Linda Nayder, Debbie Breihan

2. Public Comments

N/A

3. Supervisor's Report

Will be in staff report

4. Accountant's Report

Focused on creating standard operating procedures. FOIA transparency side of website is clear. Every contract that has been signed has been posted. Highway Commissioner Young had some questions for the accountant, who was not online any longer. Payment of expenditures of November 9th had been delayed for what was said to be legal issues where the Supervisor said there would be a meeting on November 28 to discuss. He questioned if anything that has been found that would lead to any misappropriations? He further noted that it is not right that the record is very damaging. It was agreed that the account will be at the next meeting. Also, there is not an audit trail currently and that is a critical violation of internal accounting principles.

The accountant's report will be moved closer to the beginning of the meeting so she can be present. Concern with budget not being approved until the end of the first quarter was expressed. It is legal but not a good practice to run an entire quarter without a budget in place. A plan should drive the budget and the budget is the spending guide.

5. Discussion and possible action on packet deadlines before the meetings.

Discussion and action will be at the next regular meeting. The attorney will not allow the vote to be taken at this meeting because she states it is on the COTW meeting where only discussion and recommendations happen. The clerk pointed out that as she has pointed out before, there is “for action” in the agenda item which means the trustees can vote.

For the benefit of the trustees and the community, it was proposed that for action to be taken at a regular meeting; the agenda with complete and final packets must be posted on the Friday by 9:00 pm prior to the Wednesday regular meeting. For special meetings, the deadline will be 48 hours.

Also discussed was the change to the google docs made to the levy by the attorney directly prior to past meeting as a help to the supervisor, but with no notification to board.

6. Discussion and possible action on past meetings posted online.

Motion by Trustee Geist to approve meeting videos to be posted to the website, to YouTube and a link on Facebook within 48 hours of meeting.

The motion was seconded by Trustee McGovern

5-0 Motion Passed

7. Discussion and possible action on the clerk’s request for “originals of all contacts and township documents.”

Trustee Geist noted that all employee related documents should include the HR company documents who can send directly to Clerk. Supervisor Hewitt suggested that more research needs to be done and a document should be created.

Motion by Trustee Geist to approve the Clerk receiving all contracts, documents, employment related documents within 48 hours of submittal.

The motion was seconded by Trustee Page

3-2 Motion Passed

8. Old Business

9. New Business

10. Report of Elected Officials

Clerk Pawlowicz—Keep an eye out for an email from DuPage County regarding Economic Interest Statements. They are more comprehensive than prior years and They are due by May 1st.

Trustee McGovern—Tuesday Tutoring with the Township will be March 21 from 5:00-6:00

Trustee Geist—Thanked all for the mini–Yellow Brick Road booklets. A batch went to YMCA

11. Staff Reports

A new date for NIU strategic planning workshop will be scheduled. Community survey was asked to be worked on as the Supervisor noted it needs to go out to get anything back before town hall meeting.

12. Executive Session

N/A

13. Adjournment at 12:00 am:

Motion by Trustee Page to move to adjourn.

The motion was seconded by Trustee McGovern

5-0 Motion Passed

Respectfully submitted,

Debbie Pawlowicz

Lisle Township Clerk

A video of the meeting can be viewed at: <https://www.youtube.com/watch?v=I4ya2nP76S4>